

FY09-Q3		January			February			March		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location
	AUX/PM and Equipment Review				3-Feb	10:30 am - 12:00 pm	M&O 124D	M&O has assumed meeting Mgmt		
1	M & O Archibus Review	29-Jan	10:30 am - 11:30 am	M&O 124D	6-Mar	11:00 am - 12:00 pm	M&O 124D	25-Mar	10:30 am - 11:30 am	M&O 124D
2	MIPS - Design	30-Jan	1:30 pm - 2:30 pm	FM 206	26-Feb	10:30 am - 11:30 pm	FM 206	26-Mar	2:00 pm - 3:00 pm	FM 206
3	BOM FAM WR Workgroup	29-Jan	1:30 pm - 3:00 pm	FM 119				4-Mar	1:30 pm - 3:00 pm	FM 119
4	Capital FM Project	23-Jan	1:30 pm - 3:00 pm	FM 119	Hold for SOP approval & Development SOP Approved 1 April 2009					
5	FBO Monthly Archibus Review	28-Jan	11:00 am - 12:00 pm	FM 119	24-Feb	1:00pm - 2:00 pm	FM 119	24-Mar	1:00 pm - 2:00 pm	FM 119
6	MIPS Customer Workgroup				5-Feb	1:30 pm - 2:30 pm	FM 119			
7	Hskg/Recycling Archibus Review							30-Mar	1:30 pm - 2:30 pm	FM 119
	BAS Zone Building Set Up				10-Feb	3:00 pm - 4:30 pm	FM 119			
	SAC WR Project	30-Jan	9:00 am - 10:00 pm	FM 231	Hold for SOP approval & Development					
	Lenel 2				6-Feb	2:30 pm - 3:30 pm	FM 119	Hold for SOP		
	Property Management Meeting	3-Feb	1:30 pm - 2:30 pm	FM 231	9-Mar	1:00 pm - 2:00 pm	FM 231	31-Mar	9:30 am - 10:30 am	FM 231
1a	Beginner Archibus Project Mgmt PAM & FAM (2.5 HR)							27-Mar	8:30 am - 11:00 am	Atkins 121
1b	Beginner Archibus WR Customer (1 HR)							27-Mar	11:00 am - 12:00 am	Atkins 121
1c	Beginner Archibus WR FAM (2 HR)							27-Mar	1:30 pm - 3:30 pm	Atkins 121

FY09-Q4		April			May			June		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location
1	M & O Archibus Review	22-Apr	10:30 am - 11:30 am	M&O 124D	28-May	10:30 am - 11:30 am	M&O 124D			
2	MIPS - Design	Meetings deferred until the 1st Week of July per Design Services								
3	BOM FAM WR Workgroup	22-Apr	1:30 pm - 3:00 pm	FM 119	Meeting Changed to Bi-Monthly			23-Jun	2:30 pm - 4:00pm	FM 119
4	Capital FM Project	1-Apr	11:00 am - 12:00 pm	FM 119	19-May	2:30 pm - 4:00 pm	FM 119	9-Jun	1:00 pm - 2:30pm	FM 119
5	FBO Monthly Archibus Review	April meeting deferred until May			10-May	9:30 am - 10:30 am	FM 206			
6	MIPS Customer Workgroup	2-Apr	2:30 pm - 4:00 pm	FM 119						
7	Hskg/Recycling Archibus Review	23-Apr	10:30 am - 11:30 am	FM 206	21-May	10:30 am - 11:30 am	FM 206			
	BAS Zone Building Set Up	Hold for SOP& Development			Hold for SOP& Development			Hold for SOP& Development		
	SAC WR Project	Hold for SOP& Development			Hold for SOP& Development			Hold for SOP& Development		
	Property Management Meeting				14-May	1:15 pm - 2:30 pm	FM 231	17-Jun	2:30 pm - 3:30 pm	FM 119
1a	Beginner Archibus Project Mgmt PAM & FAM (2.5 HR)				27-May	8:30 am - 11:00 am	Atkins 121			
1b	Beginner Archibus WR Customer (1 HR)				27-May	11:00 am - 12:00 am	Atkins 121			
1c	Beginner Archibus WR FAM (2 HR)				27-May	1:30 pm - 3:30 pm	Atkins 121			

FY10-Q1		July			August			September		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location
1	M & O Archibus Review	15-Jul	10:30 am - 11:30 am	M&O 124D	19-Aug	11:00 am - 12:00 pm	M&O 124D	2-Sep	11:00 am - 12:00 pm	M&O 124D
2	MIPS - Design	10-Jul	2:00 pm - 3:00 pm	Rm 206				1-Sep	9:00 am - 12:00 am	FM 119
3	BOM FAM WR Workgroup									
4	Capital FM Project									
5	FBO Monthly Archibus Review									
6	MIPS Customer Workgroup	9-Jul	1:30 pm - 3:00 pm	FM 119						
7	Hskg/Recycling Archibus Review									
	BAS Zone Building Set Up									
	Space Management	9-Jul	1:30 pm - 3:30 pm	FM 231				14-Sep	1:30 pm - 2:30 pm	AVC 206
	SAC WR Project	16-Jul	10:00 am - 11:00 am	FM 119	Hold for SOP& Development			Hold for SOP& Development		
	Property Management Meeting									
1a	Beginner Archibus WR FAM (2 HR)									
1b	Beginner Archibus WR Customer (1 HR)									
1c	Beginner Archibus Project Mgmt PAM & FAM (2.5 HR)									
	HSKPG Archibus Training							30-Sep	7:00 pm - 10:30 pm	Fretwell 418
	Supv Archibus							25-Sep	8:00 am - 5:00 pm	Fretwell 418
	PA Archibus							25-Sep	8:00 am - 5:00 pm	Fretwell 418

FY10-Q2			October			November			December		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location	
1	M & O Archibus Review							8-Dec	1:30 pm - 2:30 pm	M&O 124D	
2	MIPS - Design										
3	BOM FAM WR Workgroup										
4	Capital FM Project										
5	FBO Monthly Archibus Review										
6	MIPS Customer Workgroup										
7	Hskg/Recycling Archibus Review										
	AUX/FM PM & Equipment							7-Dec	11:00 am - 12:00 pm	AVC 206	
	BAS Zone Building Set Up				18-Nov	1:00 pm - 2:30 pm	FM 119				
	Space Management	10-Oct	1:00 pm - 3:00 pm	Atkins 121	18-Nov	1:00 pm - 2:30 pm	FM 119				
	SAC WR Project	22-Oct	10:00 am - 11:30 am	FM AVC 206				10-Dec	11:00 am - 12:00 pm	FM AVC 206	
	SDI/UNC Charlotte Workgroup	14-Oct	10:30 am - 12:00 pm	M&O 124D				2-Dec	10:30 am - 12:00 pm	M&O 124D	
	Property Management Meeting										
1a	Beginner Archibus WR FAM (2 HR)		Combined with PAM/FAM			Combined w/ PAM/FAM					
1b	Beginner Archibus WR Customer (1 HR)	30-Oct	8:30 am - 9:30 am	Atkins 121	6-Nov	8:30 am - 9:30 am	Atkins 121				
1c	Beginner Archibus Project Mgmt PAM & FAM (2.5 HR)	30-Oct	9:30 am - 12:00 pm	Atkins 121	6-Nov	9:30 am - 12:00 pm	Atkins 121				
	Supv Archibus	2-Oct	8:00 am - 5:00 pm	Fretwell 418							
	PA Archibus	2-Oct	8:00 am - 5:00 pm	Fretwell 418							

FY10-Q3			January			February			March		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location	
1	M & O Archibus Review				10-Feb	10:30 am - 11:30 am	M&O 124D				
2	MIPS - Design										
3	BOM FAM WR Workgroup										
4	Capital FM Project										
5	FBO Monthly Archibus Review										
6	MIPS Customer Workgroup										
7	Hskg/Recycling Archibus Review										
	AUX/FM PM & Equipment				16-Feb	1:30 pm - 2:30 pm	FM 119				
	BAS Zone Building Set Up										
	Space Management										
	SAC WR Project										
	SDI/UNC Charlotte Workgroup										
	Property Management Meeting										
1a	Beginner Archibus WR FAM (2 HR)		Combined w/ PAM/FAM	Atkins 121					Combined w/ PAM/FAM	Atkins 121	
1b	Beginner Archibus WR Customer (1 HR)	22-Jan	9:30 am - 10:30 am	Atkins 121				12-Mar	9:30 am - 10:30 am	Atkins 121	
1c	Beginner Archibus Project Mgmt PAM & FAM (2.5 HR)	22-Jan	1:00 pm - 3:30 pm	Atkins 121				12-Mar	1:00 pm - 3:30 pm	Atkins 121	
1d	Archibus PAM (Informal Projects) (1.5 HR)	22-Jan	10:30 am - 12:00 pm	Atkins 121				12-Mar	10:30 am - 12:00 pm	Atkins 121	

FY10-Q4			April			May			June		
Pri	FIS Workgroup Meeting Name	Day	Time	Location	Day	Time	Location	Day	Time	Location	
1	M & O Archibus Review	15-Apr	10:30 am - 11:30 am	M&O 124D							
2	MIPS - Design										
3	BOM FAM WR Workgroup										
4	Capital FM Project										
5	FBO Monthly Archibus Review										
6	MIPS Customer Workgroup										
7	Hskg/Recycling Archibus Review										
	AUX/FM PM & Equipment	13-Apr	1:30 pm - 2:30 pm	FM 119							

