

SCHEDULE OF CLEANING SERVICES FOR ACADEMIC BUILDINGS

Frequency	Service Type	Reference Number
Daily	◆ Disinfect Toilet Bowls (including pipes and valves)	c.5.9.2.1.5A
	◆ Disinfect Urinals (including pipes and valves)	c.5.9.2.1.5B
	◆ Clean Sinks (including pipes and valves)	c.5.9.2.1.5
	◆ Damp Mop Floors	c.5.9.2.1.5
	◆ Restock Soap and Toilet Paper	c.5.9.2.1.5
	◆ Empty, Clean, and Disinfect Sanitary Napkin Disposal Container	c.5.9.2.1.5
	◆ Restock Hand Towels	c.5.9.2.1.5
	◆ Clean Mirrors	c.5.9.2.1.5
	◆ Clean Doors, Frames, and Hardware	c.5.9.2.1.5
	◆ Spot Clean Carpet (as required)	c.5.9.2.1.1A
	◆ Empty Trash Containers in public spaces (offices = 3 times/week)	c.5.9.2.1.7
	◆ Replace Trash Can Liners (as required)	c.5.9.2.1.7B
	◆ Clean Entrance Mats	c.5.9.2.1.7C
	◆ Clean Water Fountains	c.5.9.2.1.7A
	◆ Clean Chalkboards, Erasers, and Trays in Classrooms	c.5.9.2.1.7W
	◆ Clean Floors in public spaces	c.5.9.2.1.1C
	◆ Sweep Stairwells and Landings	c.5.9.2.1.7E
	◆ Clean Entrance Doors, Frames, and Glass	c.5.9.2.1.7F
	◆ Dust Mop Resilient Floors	c.5.9.2.1.1C
	◆ Damp Mop Bare Floors	c.5.9.2.1.1A
◆ Clean Entranceways (outside, within 15'-0" of building)	c.5.9.2.1.1.C	
◆ Clean Recycling Areas	bg. 8.21.00	
◆ Vacuum Carpet in Public Areas	bg.10.22.08	

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Frequency	Service Type	Reference Number
Weekly	◆ Clean Walls, Fixtures, and Floors in Locker Rooms	c.5.9.2.1.5
	◆ Clean Showers and Shower Curtains in Locker Rooms	c.5.9.2.1.5
	◆ Clean Partitions and doors	c.5.9.2.1.5
	◆ Wet Mop Concrete Floors (includes academic buildings)	c.5.9.2.1.2
	◆ Auto Scrub Hallway Floors	c.5.9.2.1.1
	◆ Sweep Floors in Storage and Supply Areas	c.5.9.2
	◆ Dust Horizontally in Storage and Supply Areas	c.5.9.2
	◆ High Speed Burnish Resilient Floors in Hallways	c.5.9.2.1.3
	◆ Wet Mop Bare Floors	c.5.9.2.1.2B
	◆ Wet Mop Terrazzo Floors	c.5.9.2.1.2
	◆ Dust Office Furnishings	c.5.9.2.1.4A
	◆ Dust Portraits in Public Areas	c.5.9.2.1.4B
	◆ Damp Mop Stairs and Landings	c.5.9.2.1.7E
	◆ Wet Mop Brick Floors	c.2.9.2.1.2
	◆ Clean Public Telephones	c.5.9.2..1.7M
	◆ Clean Private Telephones	c.5.9.2.1.7M
	◆ Vacuum Carpets in Private Offices	bg.10.22.08
Twice Weekly	◆ Clean Lockers and Benches in Locker Rooms	c.5.9.2.1.5
	◆ Dust Flat Surfaces	c.5.9.2.1.4B
	◆ Dust Vertical Surfaces	c.5.9.2.1.4C
	◆ Empty Pencil Sharpeners in Classrooms	c.5.9.2.1.7.B
	◆ Clean Desks and Seats in Classrooms	c.5.9.2.1.6C
	◆ Empty Hazard Waste Containers in Labs	c.5.9.2.1.7B
	◆ Empty Ash Trays at Entrances	c.5.9.2.1.7.B

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Frequency	Service Type	Reference Number
Monthly	◆ Clean Drains in Locker Rooms	c.5.9.2.1.5
	◆ High Speed Burnish Resilient Floors in Classrooms	c.5.9.2.1.3
	◆ Clean Trash Containers	c.5.9.2.1.7B
	◆ Dust HVAC Vents	C.5.9.2.1.7C
	◆ Wax Touch-Up Resilient Terrazzo Floors	c.5.9.2.1.3A
	◆ Dust Low	c.5.9.2.1.4B
	◆ Dust High	c.5.9.2.1.4C
	◆ Dust Window Ledges (high and low)	c.5.9.2.1.4
Quarterly	◆ Clean Pipes (where visible)	c.5.9.2.1.5
	◆ Clean Windows and Frames (inside)	c.5.9.2.1.7F
	◆ Dust Blinds Campus-Wide	c.5.9.2.1.7L
Annually	◆ Clean Carpet (water extraction method)	c.5.9.2.1.1B
	◆ Clean Wood Floors in Storrs and Rowe Buildings	c.5.9.2.1.1C
	◆ Clean Exterior Windows (contracted as funds allow)	c.5.9.2.1.7F
	◆ Clean Skylights (contracted as funds allow)	c.5.9.2.1.7
	◆ Strip and Refinish Resilient and Terrazzo Floors	c.5.9.2.1.3B
Semi-Annually	◆ Project Clean Upholstered Furniture	c.5.9.2.1.6A
	◆ Project Clean Multi-Seating (upholstered)	c.5.9.2.1.6A
	◆ Project Clean Multi-Seating (standard)	c.5.9.2.1.6B
	◆ Project Clean Upholstered Partitions	c.5.9.2.1.6A