

Letter from the Associate Vice Chancellor for Facilities Management

Dear Facilities Management Team,



A new academic year is upon us and students will begin arriving back on campus in the middle of August. It is a good time to remind ourselves that

we are all in the customer service business. I ask everyone to focus your efforts on serving our students, faculty and staff to the best of your ability.

Our Department faces a number of exciting opportunities during the coming academic year. After several years of planning, two important strategic initiatives are going to be implemented. The first of these is the stand-up of a **central warehouse** and the consolidation of supply operations under the management of our partner – **Strategic Distribution Inc.** (SDI). This initiative has the potential to make us much more efficient and effective. Of course, the start-up phase of any new initiative is always the hardest and we can expect some bumps in the road. There is hard work ahead on this initiative, but it will be well worth the effort. The central warehouse will occupy the old Grounds building after the Grounds and Automotive shops move to Building J. This move has hit a few snags along the way. However, the office moves into the old Capital trailer are complete and I am confident we will finish the shop moves within the next 60 to 90 days.

The second important initiative that we will implement this coming year is conversion of our **computerized maintenance management system** to the **ARCHIBUS** work management system. This is a major change which, again, has the potential to make us much more customer

friendly, efficient, and effective. A major change of this sort requires that everyone in the organization collaborate and cooperate to make it work. There will be problems, but together we will put new processes and systems in place that are an order of magnitude better than what we have today!

With opportunity comes challenge, and we have a few challenges facing us. We have to make all of these changes while continuing to plan, build, operate, and maintain the campus. I hope you are looking forward to meeting these challenges and opportunities. I know I am. Let's have fun and enjoy the people around us while we tackle these tasks!

Finally, I would like to ask everybody to continue to pray for **Ed Seamon's** recovery. Ed, his wife Brenda, and their family need our prayers more than ever as Ed fights to recover. Keep them in your thoughts and prayers.

Philip M. Jones
 Associate Vice Chancellor for Facilities

*Facilities Management....
 Creating a Campus of Distinction*

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EMPLOYEE OF THE QUARTER: ROOSEVELT SPEAKS

Congratulations to Mr. Roosevelt “D.C.” Speaks (Shop 15, Grounds) who was honored with the “Employee of the Quarter” award for April - June 2006.

This award is presented to an individual with exceptional performance above and beyond expected duties, exhibits outstanding customer service, and demonstrates creativity and initiative resulting in outstanding measurable outcomes during the quarter.

Mr. Speaks was nominated by his supervisor, Penny Franki, for going above and beyond the call of duty. The scenario noted in the nomination indicated that Roosevelt noticed Pete Crainshaw (HVAC) needed to check a chiller at RDH that was covered with leaves. Roosevelt volunteered to remove the leaves from the surrounding area and from the chiller. After receiving permission, Roosevelt did such a thorough job, that Pete stated how much he appreciated the work and the enthusiasm shown. He comes to work with a positive attitude and willingness to tackle any task. Penny stated this is just one of many areas where he has volunteered to assist anyone in need within our campus community.

In an interview with Roosevelt, here is what he had to say about this accomplishment:

What are your thoughts about winning the Employee of the Quarter award?

Nice. Nice. It was a big surprise. Thank you.

What do you like the most about working in Grounds or Facilities Management as a whole?

I just enjoy coming to work everyday. This is the first job I have ever had where I really enjoy the people I work with and the people I work for. I thank the good Lord each day my eyes open and I am able to come to work.



The nomination stated you ‘always go above and beyond the call of duty’ and that you ‘come to work everyday with a positive attitude and willingness to tackle any task.’ Do you have any advice for your fellow employees on this?

I guess because I am a positive person, thankful for my health, friends, and my job, it shows in the work I do and the attitude I have. Be a team member and treat your fellow co-workers with respect. That's what I do!

Article by: Casi Shepardson, Facilities Planning, via Penny Franki, Grounds

“Great opportunities to help others seldom come, but small ones surround us daily.”

Sally Koch

TEAM OF THE QUARTER: ELECTRICAL EXPLOSION TEAM

Congratulations to David Smith, Dewey Lilly, Jim Campbell, David Love, Tony Honeycutt, Mike Camp, Chris McKinney, Bob Lewis, Lewis Jackson, Lance Anderson, and Larry Howell who were honored with the “Team of the Quarter” award for **April - June 2006**.

This award is presented to a team with exceptional performance above and beyond expected duties, exhibits outstanding customer service with fellow workers, and the university staff, and demonstrates creativity and initiative that results in outstanding measurable outcomes during the quarter.

This team was nominated by Phil Meacham, Electrical Supervisor. He stated in his nomination on Thursday, April 13, 2006 there was an electrical explosion on campus. “These people worked late into the night and over Easter weekend to restore power to the campus. These people had to deal with the emotions of fellow workers being hurt and still do the job of taking care of the campus.”

In an interview with some of the team members, here are their responses.

What are your thoughts about winning the team of the Quarter award?

Would give the award up to have Ed back at work.

What do you like the most about working in the Electrical Shop or Facilities Management as a whole?

Knowing that we have the skills and ability to do a lot of complex electrical work, saving the University and the State lots of money by not having to contract the work out.

Are there any reflections that the group has about the event in general, the healing that has taken place, or just words to Ed & Brenda?

We all wish Ed could come back to work. Our



Pictured left to right: Larry Howell (Maintenance & Operations Director), David Love (Design Services), Phil Jones, Mike Camp and David Smith (Shop 11).

thoughts and prayers go out to both him and Brenda.

Many times we feel that we are not important, but on that weekend we were very important to the campus.

The High Voltage crew should get the recognition and compensation that other High Voltage crews do at other universities for doing comparable work.

We appreciated the concern from most of the people on campus, knowing that we were trying to get the campus back up and running as soon as we could in a safe manner while, at the same time, dealing with the emotions of having fellow workers seriously injured.

Article by: Casi Shepardson, Facilities Planning

FOCUS ON STAFF

SAFE TEAMS OF THE QUARTER

(Statistical Information provided by UNC Charlotte Safety Office)

TEAMS WITH THE BEST SAFETY RECORD DURING THE QUARTER

SHOP 16, AUTOMOTIVE



SHOP 19, RECYCLING

SHOP 18, PREVENTIVE MAINTENANCE



ZONE 1



ZONE 2



NOT PICTURED: GROUNDS

To view all awards photos and read detailed descriptions of nominations, please visit our web site at: <http://fmbld02.uncc.edu/Awards/default.asp>

"Safety First" is "Safety Always"

Charles M. Hayes

FOCUS ON STAFF

CUSTOMER SERVICE AWARDS

INDIVIDUAL (NOMINATED BY CAMPUS CUSTOMERS)

NOT PICTURED: JASON SHORES AND VELTON SINGLETARY

**Eric Bush
Shop 15,
Grounds**



**Bobby Robinson
Shop 16,
Automotive**



**Shop 13,
Housekeeping**



Linda Wiley



Yves Byron



Savararia Harrison



Pauline Simuel



Mae Harris



Tera Bryant



Lethea Ingram



Delores Green



Johnnie Doyle

FOCUS ON STAFF

CUSTOMER SERVICE AWARDS

TEAM (NOMINATED BY CAMPUS CUSTOMERS)

NOT PICTURED: JOHN BARDEN AND JOHN CONN, NOMINATED BY THE CHANCELLOR'S OFFICE



Library operated more than 2 months without a direct supervisor and the level of cleaning never dropped.



With almost no warning Arzella's team (Housekeeping) assisted the Chancellor's housekeeper to prepare for a special event the same day.

AWARDS FOR EXCELLENCE

TEAM (NOMINATED INTERNALLY)



The April 13th Electrical Explosion Team (Shop 11) worked late into the night and over Easter weekend to restore power to the campus.



General Services (Shop 14) exhibited dedication for construction of the new Denny building electrical room switchgear.

AWARDS FOR EXCELLENCE INDIVIDUALS

NOT PICTURED: LEE ARNOLD AND
BOB LEWIS



Grounds (Shop 15) completed the front oval of the Chancellor's Residence for the Mint Museum Home and Garden Tour.

FOCUS ON STAFF

AWARDS FOR EXCELLENCE

TEAM (NOMINATED INTERNALLY)



Shem Logan's Housekeeping team showed excellent performance during 3 weeks of employee shortage in their zone.



The Housekeeping Team of Bonnie Peoples and Shem Logan worked nonstop to get McEniry ready for summer school and saved 30 hours of Over-Time pay.



Don Teate accepts team award for the June electrical blackout.



Grounds' (Shop 15), entire team commended for excellent work performance on the landscape of the Chancellor's Residence .



Kennedy Housekeeping Zone operated 2 months without direct supervision - the level of cleanliness didn't drop and all assignments were completed.



Housekeeping's 3rd Shift Environmental Service Technicians worked in Burson with friendly attitudes and kept the labs cleaned.

FOURTH QUARTER HIGHLIGHTS

Promotions

Shop 12—HVAC

David Roman, HVAC Technician

Shop 13—Housekeeping

Candice Clemons, Third Shift Supervisor
Johnnie Doyle, Third Shift Supervisor

Shop 14—General Services

George “Bob” Frias, Plant Maintenance Sup I

Shop 15—Grounds

Eric Bush, Grounds Worker

Shop 19—Waste Reduction & Recycling

Samuel Moore, General Utility Worker



Raymond Duckett



Uma Pandya



Gregory Kish

Gregory Kish is the new Facilities Management Housekeeping Coordinator. Greg has handled many of the Housekeeping Coordinator position duties since January 23, 2006 when he was hired as a temporary employee. He has thirty plus years of housekeeping and management experience in addition to expertise that will prove to be extremely valuable as our vibrant housekeeping operation continues to grow.

Please congratulate Greg the next time you see him. He is located in Room 146 of the Facilities Management/Police Building. Feel free to contact him at 687-2933.

New Employees

Shop 12—HVAC

Eric Walcott, Plumber I, 5/1/06

Shop 13—Housekeeping

Annette Anderson, Housekeeper, 6/26/06
Loletta Atkinson, Housekeeper, 6/2/06
Agnes Douglas, Housekeeper, 6/19/06
Raymond Duckett, Housekeeper, 5/22/06
Maurice Eustache, Floor Maint. Asst., 6/28/06
Lakisha Hannah, Housekeeper, 4/14/06
Lethea Ingram, Housekeeper, 4/3/06
Gregory Kish, University Housekeeping Admin I, 5/5/06
Alene Owens, Housekeeper, 6/2/06
Uma Pandya, Housekeeper, 5/30/06
Shariffe Samuels, Gen Utility Worker, 6/16/06
Uriah Scott, Housekeeper, 5/28/06
Kathy Thomas, Housekeeper, 6/27/06

Shop 15—Grounds

Homer Efrid, Grounds Worker, 5/22/06
Roosevelt Speaks, Gen Utility Worker, 5/22/06

Shop 19—Waste Reduction & Recycling

Devin Hatley, Information Comm Spec I



FOURTH QUARTER HIGHLIGHTS

Below are a few of many accomplishments during April - June 2006.

CAPTIAL PROJECTS

- Started work on Burson Roof Replacement
- Bidding Cameron Road Widening
- Started work on CRI Concourse
- Started work on Duke Power Substation Relocation
- Started work on Kennedy HVAC Upgrade
- Started work on Smith HVAC Upgrade
- Started work on Steam & Condensate Phase 1D
- Completed Phase II High Voltage Switch Replacement
- Advertised for Senior Project Manager
- Advertised for HUB (Historically Underutilized Businesses) Coordinator

GENERAL SERVICES - RENOVATIONS

- Worked on 23 projects during last quarter.
- Performed \$99,500 worth of renovations during last quarter and \$340,200 worth for the 2005-2006 fiscal year.
- Completed new room for Denny electrical panels.
- Completed work on the Parking Services and ADA Hallway projects in the old Facilities Management building (pictured below).



HOUSEKEEPING

- McEniry Building - After a year of renovations, Housekeeping (Shop 13) has cleaned the building.
- New Employees - Existing vacancies and newly established positions have been filled; a reduction from 16 with 8 vacancies remaining.

Facilities Management Picnic Highlights

Where can you find people at work having this much fun? - - - *Here!*
Thanks Phil for allowing us some time to relax, relate, and reflect.



Thanks for your generosity. \$455 was raised at the picnic for Ed and Brenda Seamon. Brenda thanks everyone for the contributions, the card, and the poster of Ed.



FEATURED SECTION: FACILITIES PLANNING



Back in the corner of the new Facilities Management building, there is a small office area that houses **Facilities Planning**.

In that area, there are two employees, **Casi Shepardson, Facilities Planner** and **Peter Franz, Facilities Director**, who are busy in a number of ways. The main responsibility of the Planning section is to oversee compliance of the Master Plan. They guide the visual and aesthetic appearance of the campus in regards to buildings and landscape. While not regularly involved in the day to day operation of the campus, they assist in planning the growth of the University with guidance from the Associate Vice Chancellor for Facilities Management and other University officials. This involves a number of different approaches, one being the compilation and scheduling of future building projects. Working with other Facilities Management and University departments, they prepare short and long term budgets for general administration and future repair and renovation projects. They also prepare budgets for appropriated and non-appropriated projects.

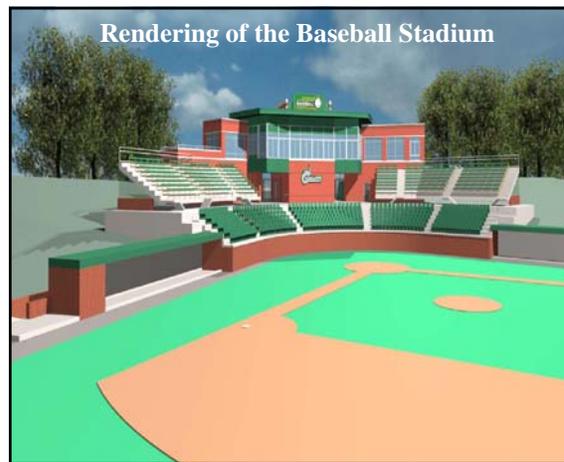
Peter and Casi are becoming more involved with space management on the campus. They also work with consultants in the programming of new projects. One prominent project in the works is the 150,000 square foot Center City building that will be built on Brevard and 9th Streets. Another project is the design of the Baseball Sta-

dium renovation which is scheduled to begin in August, after the FM picnic.

An example of a collaborative project with the City of Charlotte agencies is working with the County Parks Department designing the Toby Creek Greenway that will begin construction in early 2007. The trail will start at University City Boulevard and connect to the recently finished Mallard Creek Greenway via a bridge. They are also working with CATS to bring Light Rail onto the UNC Charlotte campus.

A conceptual design was completed earlier this year for the relocation of the main entrance on University City Boulevard. Currently, Capital Projects is managing the preparation of construction drawings for the project.

A Circulation Master Plan is underway that is looking closely at how people, bikes, and cars get around on campus. The study will also determine how the campus will improve connections to areas adjacent to campus. It will look at how the students, faculty, and staff can take advantage of multi-modal transportation such as buses, shuttles, bikes, and the greenways to get to work. Feasibility for a campus village is also part of this project.



(Continued on page 17)

CAPITAL PROJECTS DIRECTOR - JOHN FESSLER



Starting in March of this year, the University hired **John Fessler, P.E.**, as the new Director to oversee/direct the Capital Projects Department. The State of North Carolina

defines a Capital Project as any project over \$300,000 which includes all new buildings, parking decks, and major remodels/restoration projects.

John comes to us with twenty-eight years of experience managing and supervising technical functions in construction, facilities maintenance, design, and public works projects. Prior to his position here, he was employed as a Senior Associate, for the past 5 years, with the nationally known engineering firm Stantec. John has had a range of engineering-related positions - from being a Naval Officer supervising construction of infrastructure maintenance and capital improvements to managing engineering and construction budgets. He is now a retired Naval Officer having served with the Reserve Naval Construction Force Pacific (San Diego, California) and the U. S. Naval Forces (Central Command, MacDill AFB in Tampa, Florida). Although he has received various recognitions and military awards for his efforts, his greatest personal satisfaction is in the accomplishments of family, friends and co-workers.

Since leaving the military, he has worked for both engineering design firms and with municipal government overseeing capital improvement and public works projects, environmental assessments, coordinating financing, and directing design teams. John has been an active member of the American Water Works Association and has been the past secretary in a chapter of the Society of American Military Engineers.

John is a registered Professional Engineer in North Carolina, Florida, and Pennsylvania. Not only did John earn a BS in Civil Engineering from Penn State, he has also earned a Master of Science in Civil Engineering and a MBA both from the University of California, Berkeley.

He is happily married and he and his wife have two children who will both be seniors in college starting this fall. From his interest in theatre, he met his wife at a community drama production. John's interests include a desire to stay healthy and can often be seen running. So if you are ever on campus during lunch hour, you may see John jogging by. He has been jogging on his lunch hour for many years now. He enjoys the outdoors - camping and gardening - and both he and his wife play softball on their church team.

We are pleased to welcome John to our campus. I hope everyone will make an effort to get to know him and enjoy his company as much as we will respect his leadership in the years ahead.

Please make an effort to make John feel welcome as a new team member here on campus.

Rick Ellis, Capital Projects



John enjoys his first picnic with Facilities Management.

AROUND CAMPUS

New Art on Campus

The new building under construction on Craver Road for the **College of Health and Human Services** and the Office of International Programs (between Burson and the College of Education) is nearing completion.

Artwork for the building was not a part of the construction budget. One exciting item of interest is that the Dean for the College of Health and Human Services, Dr. Karen Schmaling, formed an Art Committee for the purpose of finding funding for contemporary art that would reflect the building's occupants: the Department of Health Behavior and Administration, the Office of International Programs, the Department of Social Work, and the School of Nursing.

So far, several artists will be represented in the new building.

◆ **Albert Contreras**, a contemporary artist from California whose colorful, textural artwork is stunning.

◆ **Mark Maio**, an artist who has a series of beautiful ophthalmic photographs. This project was made possible, in part, through a Community Cultural Connections grant from the Arts & Science Council and the Grassroots Program of the North Carolina Arts Council (a state agency).

◆ **Susan Harbage Page**, whose photography will be donated through the generosity of **Peggy and Bob Culbertson**.

◆ **Pamela Harris Lawton**, MFA, and **Francis**

Hawthorne, MFA, both of the Department of Art and their student, **Rebecca Aranyi**, who will create a quilt with the help of people served by the Urban Ministries.

◆ **Roy Strassberg**, MFA, Chair of the Department of Art and his student, **Eugenia Huskins**, whose ceramic pieces depict the injustice of the Holocaust.

After the opening of the new building, these incredible pieces of artwork will be displayed. We anticipate adding other pieces when funds, through private donations or through grants, are obtained. If you would be interested in funding this project, please contact Dean Karen Schmaling at 704-687-4687 or Susan Ingle, Director of Development, at 704-687-6522.

Please keep this in mind as we all look forward to seeing this new building completed in the months ahead.

Rick Ellis, Capital Projects



PERSONNEL PIPELINE

WHO ARE THE PERSONNEL STAFF OF FACILITIES MANAGEMENT?



Melia James is the newest member of the Facilities Management Business Office. As the Personnel Administrator, she oversees all personnel management issues for Facilities Management including recruitment, pay/leave administration, employee relations, training, and performance management. Although new to Facilities Management, she is not new to the University. Melia formerly served as the Job Location and Development Coordinator at the UNC Charlotte Career Center. She holds a BS in Finance & Human Resources Management from the University of South Carolina and a Master of Public Administration degree from UNC Charlotte. During her downtime, she enjoys volunteering, traveling and spending time with family and friends.



Hedy Talley - We all know who to visit for payroll and leave inquiries! After twenty-two years of service, Hedy retired from First Union Corporation. She joined UNC Charlotte 5 years ago as the Personnel Assistant for Facilities Management. In her current role, she is responsible for managing timesheets for over 300 FM employees, in addition to, assisting with benefit and safety inquiries for the department. The thing she most enjoys about the University is meeting and working with such a diverse group of people. In her downtime, Hedy loves to spend time with her grandchildren, family, and friends.



Elizabeth Haddock joined Facilities Management, in a temporary, part-time capacity, with the Telecom department. She has been “floating” with us every since. Over the last 8 years, Elizabeth has worked in Design Services, the Associate Vice Chancellor’s office and now resides in the Facilities Business Office assisting personnel. One thing she likes best about working in Facilities Management is the versatility and ability to help in all areas. Prior to joining UNC Charlotte, Elizabeth worked at Sprint in the marketing department. In her downtime, she likes to read mystery novels.

Facilities Management Retirees for January 2005 thru July 2006

Samuel Bolick	1/1/2005
Janie McClure	1/1/2005
Charles Puckett	2/1/2005
Charles E. Pike	4/1/2005
Dorinda C. Calhoun	5/1/2005
Larry J. Earnhardt	6/1/2005
Ronald W. Hooks	10/1/2005
Timothy McInnis	10/1/2005
Samuel Feedback	11/1/2005
Charles Rust	1/1/2006
James H. Barrier	3/1/2006
Minnie McCross	3/1/2006
Mary L. Harris	5/1/2006
Bruce Schmidt	6/1/2006
Walter Wild	6/1/2006
Richard Owens	7/1/2006

Without labor nothing prospers. ~Sophocles

FIVE WAYS TO STAY POSITIVE IN NEGATIVITY

Positive energy catches on just as quickly as negative energy. Sometimes people are simply stuck in a habit or pattern of behavior and are accustomed to acting a certain way. If the environment is really caustic, then it's what people are used to and may be all they know.

It takes some time and effort as well as commitment to do something differently to create sustainable change. You must be willing to identify and stop tolerating what's not working, do the right thing even if it's initially unpopular and then teach others to do the same.

1. The First Step Is Awareness

Recognize the negativity around you. Sometimes you can even feel your energy being drained by the words being spoken. If it feels bad or uncomfortable, then it's negative. These feelings are a form of intelligence similar to a tap on the shoulder letting you know something is not right. Identify what is happening and make good choices when handling it.

2. It All Starts with You

In what ways are you contributing to the negativity around you? Are you listening to gossip or participating in conversations where the only focus is to denigrate, diminish or criticize? Language matters. Everything you say has an impact, and when you say something negative, not only does it dishonor the person you're speaking about as well as the person you're speaking with, it makes you feel bad even if you don't realize it. Learn to respect people's humanity and their right to be themselves. Complaining without end does not focus on creating solutions; rather, its impact only perpetuates and magnifies the problem, wasting everyone's precious time and energy.

3. Speak Up

Tell the other person how you feel by saying, "This doesn't work for me." It's nonjudgmental, since you're making it about you, not them.

Also, people often don't realize they are being negative.

Point it out in a gentle, caring way: "Do you realize you are complaining?" Just bringing it to their attention can be enough to shift the conversation. Over time, people will learn what they can and cannot discuss with you, and it will stop being an issue. If you say nothing, your silence conveys permission to continue.

4. Be Constructive, Positive, Meaningful and Beneficial

What is the point or purpose of what you're saying? Is it to hurt or help? And at the end of the conversation, is there an action step to take? Constructive conversations are empowering and leave people a little better off from having participated in them. Become the kind of person who takes their time and words seriously.

5. Praise and Acknowledge

It's amazing what a few words of praise and acknowledgement can do. You want to be the kind of person people gravitate to because they know they will be uplifted by you, not put down or drained of life-sustaining energy. In short, you want people to feel good after being in your presence.

No matter what is going on around you, you control your inner environment and how you choose to respond to external events and situations. It's your responsibility to become the kind of person you enjoy being and with whom others enjoy being around.

It takes a true leader to walk a path different from the crowd. So when others are negative, stretch your boldness muscles and be positive in spite of what others do or think. If each of us does our part, then slowly but surely, we will make a difference in our work environment and the larger community.

By: Julie Fuimano

Thinking Out of the Box

By: *Brian Tracy*

Improve the Quality of Your Thinking

Human beings are mental organisms. Everything we are or ever will be, will be as the direct result of the way we think. If we improve the quality of our thinking, we must improve the quality of our lives. And, there is no other way to do it.

Youth and Creativity

In one series of I.Q. tests given to children ages 2 - 4 years, 95% of the children were found to be highly creative with curious, questioning minds and an ability for abstract thinking.

When the same children were tested again at age 7, only 5% still demonstrated high levels of creativity. In a few years, they had learned to conform.

Conformity

They had learned to color between the lines, to sit in neat little rows, to do and say what the other kids did and said, and to do as they were told. Over time, they lost the wonderful fearless spontaneity of youth and learned to suppress ideas and insights that were unusual or different.

Aggressively Seek New Ideas

Creativity is your birthright, a fundamental part of your nature, you can tap into it at any time, no matter how long it has been since you really used it.

Action Exercises

Here are two things you can do to start thinking outside of your mental box.

First, imagine that there was a vastly better, cheaper, faster way to do your job - and somebody else had already discovered it and was going to put you out of business if you don't implement it first.

Second, imagine doing exactly the opposite of what you are doing today. Allow your mind to float freely and consider how current trends will change your business.

Idea of the Year Award

This award is presented to an individual or group of individuals who reflects thinking "out of the box". The idea should be reasonable and provide FM cost-savings and/or improve overall FM productivity in support of FM's strategic management goals and the University's mission.

Recognition Process

- Ideas are received via the FM Idea/Suggestion Box and maintained by the Administrative Secretary, AVCFM Office
- Ideas/suggestions are reviewed by those department managers directly or indirectly impacted by the idea to determine feasibility, viability, etc.

At the end of each fiscal year, the AVCFM will review the approved ideas and select the winner.

At the **October 11, 2006** All Employee's Meeting, the first *Idea of the Year Award* will be presented. Eligible ideas were those presented during the fiscal year between July 1, 2005 and June 30, 2006.

Amenities include:

- "Thinking Out the Box" award.



FEATURED SECTION

(PLANNING—Continued from page 11)

Two new sculptures have been donated to the University and they have been working with others on campus as to the location and installation of these pieces. One sculptor is local from the Cornelius area and the other is from Switzerland.

There is also the ongoing design of the Chancellor's Residence landscape which may one day include a fountain. We are fortunate to have Grounds who can take the designs and install them with such success.

While their work in Facilities Planning is not always evident, there is pride knowing that their work has influence on the growth of the campus.

Peter Franz, Facilities Planning



UNC Charlotte Staff Organization Update

Charles Kraus, Zone 2, has volunteered to complete the term of Area 15 Representative vacated by John Conn earlier this year. **Steve Norman**, Steam Plant—Shop 12, will serve as alternate.

Other representatives from Facilities Management are: **Ronnie Bell** (General Services, Area 15), **Noella Paquette** (Facilities Business Office, Area 11), and **Joann Pearson** (Housekeeping, Area 12). Alternate representatives are **Hedy Talley** (Facilities Business Office, Area 11), **Beverly Starcher** (Housekeeping, Area 12) and **Tim Smith** (General Services, Area 15).

The committee meets once each month to discuss matters at hand that affect the staff. You can find more information on the University website at <http://www.stafforg.uncc.edu/>

The SDI Centralized Warehouse

After several years of research, planning, and hard work, the **Strategic Distribution, Inc.** (SDI) Centralized Warehouse will soon become a reality at UNC Charlotte. The contractual agreement was signed in June 2006 and SDI began preliminary work on campus Monday, July 17, 2006. The warehouse will eventually occupy the building space where Grounds currently resides, once they relocate to the new Grounds Building (currently known as "Building J").

SDI will provide purchasing services and inventory maintenance/controls for Facilities Management. Most of the FM shop items currently obtained under our current purchase order system will now be purchased and supplied for us by the centralized warehouse. It is anticipated that this new business component will significantly streamline some of our current processes.

Gone are the days of getting POs for most items from Purchasing!

Gone are the days of contacting several hundred vendors for materials/supplies!

Gone are the days of tracking down invoices!



Facilities Management extends a cordial welcome to the new SDI Centralized Warehouse!!!

Melanie Witherspoon, Facilities Business Office

Happy Birthday to You!

This list was provided by Human Resources. If any names were omitted or the incorrect shop is listed, it was not intentional.

August



8/2	Confort Al-Arashun	Housekeeping
8/2	Leona Baker-Davis	Housekeeping
8/5	Roger McCain	Housekeeping
8/6	Jim Kay	Zone 2
8/6	Tomasa Bonilla	Housekeeping
8/8	Pat Smith	Recycling
8/9	Subhash Pandya	Housekeeping
8/10	Hashime Wright	Housekeeping
8/10	Ray Dinello	FIS
8/12	Joseph Coleman	General Services
8/15	Arnulfo Argueta	Grounds
8/16	Dionte Sims	FIS
8/18	Diana Parks	Housekeeping
8/18	James Brown	Housekeeping
8/19	Mae Harris	Housekeeping
8/24	Al McCool	Capital
8/29	Isaac Nelson	Grounds
8/30	Pershell Leak	Housekeeping
8/31	Lucille Jordan	Housekeeping

September

9/2	Elizabeth Haddock	FBO
9/4	Sylvester Steele	Housekeeping
9/6	Franjo Pauler	Housekeeping
9/6	Jeffrey Adams	Housekeeping
9/7	Lanny Caudle	Grounds
9/7	Lewis Jackson	Electrical
9/8	James Manley	Electrical
9/9	Marijan Pavlovic	Housekeeping
9/10	Safi Amirpashaie	Design
9/12	Pete Altman	HVAC
9/14	Michael McHugh	HVAC
9/16	Albert Reynolds	Electrical
9/20	Don Teate	HVAC
9/20	Joann Pearson	Housekeeping
9/21	Ken Starcher	HVAC
9/22	Dale Kroeze	Grounds
9/22	James Mechum	HVAC
9/23	Jerome Crawford	Automotive
9/26	Devin Hatley	Recycling
9/26	Robert Bailey	Grounds
9/27	Pat Patrick	General Services
9/30	Tom Eudy	Grounds



October

10/1	Johnathan Breckenridge	Housekeeping
10/1	Radmila Pavlovic	Housekeeping
10/2	Brian Guns	Housekeeping
10/2	Jimmy Keller	HVAC
10/2	John Lattin	Zone 2
10/4	Galina Neyfel'd	Housekeeping
10/5	Chip Lawrence	General Services
10/5	Gaynell Williams	Housekeeping
10/6	Samuel Moore	Recycling
10/7	Anthony Thomas	Housekeeping
10/7	Dan Barrier	Grounds
10/9	Steve Terry	Design
10/11	Deborah Deese	Housekeeping

10/11	Howard Jaecks	Steam Plant
10/11	Phil Jones	AVCFM
10/11	Tony Lambert	HVAC
10/18	Bob Lewis	Electrical
10/21	James Williams	General Services
10/23	Chris Shores	Preventive Maintenance
10/24	Kelly Gay	Capital
10/24	Lillie McDuffie	Housekeeping
10/25	Kenny Leazer	General Services
10/26	Casi Shepardson	Planning
10/27	Rick Ellis	Capital
10/30	Robert Baker	Grounds
10/31	Tony Honeycutt	Electrical





PAC GRADUATES

Congratulations to **John Conn, Beverly Imes and Monica Vasconez** who successfully completed the Program for Administrative Certification (PAC). Pictured left is the spring graduating class of 2006.

The Program for Administrative Certification (PAC) is designed to provide employees in administrative support positions with a strong information base for understanding UNC Charlotte's policies and procedures that impact SPA employees.

The program consists of a minimum of 17 required workshops which includes LEAD (for supervisory staff employees) or ASPIRE (non-supervisory staff employees), plus a choice of 5 electives from a selected group of workshops that cover a variety of human resource-related topics and computer courses will be taken through Information Technology Services.

For more information on PAC and others training opportunities through Human Resources, please view their website at <http://www.hr.uncc.edu/Training/index.asp>

DESSERT CONTEST WINNERS

Best Tasting:

- 1st - Fred Brillante's (Design) Pecan Rum Cake
- 2nd - Barry Andersen's (Grounds) *
- 3rd - Barry Andersen *

Prettiest:

- 1st - Kathy Fisher's (Electrical) Cajun Cake
- 2nd - Fred Brillante's Pecan Rum Cake
- 3rd - Barry Andersen *

****Information unavailable at time of print.***

Judges were: Ashley Payne and Dawn Adinolf (pictured right) from Chartwell's.



ALL EMPLOYEES MEETING

OCTOBER 11, 2006
10:00 AM - 12 NOON
CONE CENTER, McKNIGHT HALL

Night Meeting—October 12 at 10:30 p.m.
Cameron Applied Research Center 101
First Quarter Awards and Accomplishments

SLIDES ARE DUE OCTOBER 6, 2006

STRATEGIC PLANNING SESSION

OCTOBER 27, 2006
8:30 AM - 12:30 PM
CONE 111

Goals, objectives and action plans for achieving our vision. Reviewing the first quarter.

SLIDES ARE DUE OCTOBER 23, 2006

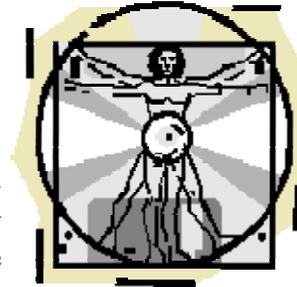
SAFETY ZONE

RECOGNIZING A STROKE

Provided by: Casi Shepardson, Facilities Planning

Remember the "3" steps, **STR**oke... Read and Learn!

Sometimes symptoms of a stroke are difficult to identify. Unfortunately, the lack of awareness spells disaster. The stroke victim may suffer severe brain damage when people nearby fail to recognize the symptoms of a stroke.



Now doctors say a bystander can recognize a stroke by asking three simple questions:

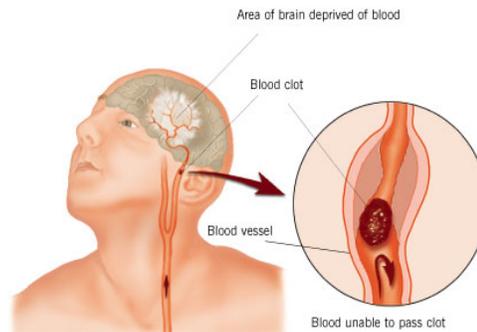
S * Ask the individual to **SMILE**.

T * Ask the person to **TALK** and to **SPEAK A SIMPLE SENTENCE**
(Coherently - i.e. . . It is sunny out today.)

R * Ask him or her to **RAISE BOTH ARMS**.

NOTE - Another 'sign' of a stroke is **this**:
Ask the person to 'stick' out their tongue... if the tongue is 'crooked', if it goes to one side or the other that is also an indication of a stroke.

If he or she has trouble with **ANY** of these tasks, call 9-1-1 immediately and describe the symptoms to the dispatcher.



Facilities Focus is a communication tool for the benefit and enjoyment of all Facilities Management employees. Your ideas are welcomed and appreciated for future issues.

Co-Editors: Beverly Imes and Melia James
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Please look on line for the newsletter at: <http://fmbld02.uncc.edu/AVC/Newsletter/default.asp?link=Issue18.pdf>