Employee of the Quarter
Karen Westphal

Congratulations to Karen Westphal, Facilities Operations - Zone 7, who was honored with the “Associate Vice Chancellor’s Employee of the Quarter” award for October - December 2010.

The Employee of the Quarter award is presented to an individual with exceptional performance above and beyond expected duties who exhibits outstanding customer service, demonstrates creativity, and initiative resulting in outstanding measurable outcomes during the quarter.

Karen is known for going the extra mile to find resolutions. Her supervisor, John Garst, nominated her for her diligence in working with representatives at Zurn factory to acquire rebuild kits for automatic sink faucets for the restrooms at the North Carolina Research Center in Kannapolis. When told by a representative at Zurn that no kits were available, she took the initiative to call a managerial representative and found that there were, in fact, rebuild kits available for these automatic faucets. She informed the manager of misinformation received from their service representative. As a result of the conversation, the managerial representative sent 12 rebuild kits at $93.33 each at no charge. Total cost for these rebuild kits would have been $1,119.96. The replacement faucet costs would have been $386.41 each and there were five bad faucets, totaling $1,932.05. As a total, Karen saved the Kannapolis property approximately $3,052.00 in repair costs from one phone call!

Karen's "over the top" effort sets a high standard for all to follow. She is a valuable member of Facilities Management. Thanks again for "thinking out of the box" to find a solution to a problem which saved us time and money!!

From the Desk of the
Associate Vice Chancellor

Dear Facilities Team,

Greetings and Happy New Year!

I want to thank each and every one of you for the hard work and dedication you displayed in 2010. You are truly fulfilling our vision of Creating a Campus of Distinction at UNC Charlotte!

(Continued on page 2)

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We S. H. A. R. E. Facilities Management Values:
Safety, Honesty and Integrity, Accountability, Respect for Others, and Excellence
Among our major achievements this past year was our safety record - 17 recordable accidents – the lowest number on record and significant decrease from last year’s 26! Seventeen is still too many accidents, but we are definitely heading in the right direction. Keep Safety as THE Number One priority in 2011. “Safety Takes Every Person. Get in S. T. E. P.”

In 2010, our organization continued to provide the campus with new facilities to meet our mission. The Capital Group expertly and professionally handled numerous projects that will take the University in new directions. Capital projects completed in 2010 included the Bioinformatics building, a pedestrian bridge at Scott Hall, Reese envelope repairs, Residence Hall Sprinklers in Cedar, Sycamore, and Holshouser Hall, and paving projects on Mary Alexander and Phillips Roads. Capital projects in construction in 2010 included Energy Production and Infrastructure Center (EPIC), the Center City Classroom Building, a new Intercollegiate Tennis facility, renovation of Prospector, Student Residence Hall Phase IX, Parking Deck H, Harris Alumni Parking, and new Recreation Fields at John Kirk Drive.

Design Services was equally successful this past year in completing over 100 high priority projects involving the creation of first class spaces in older buildings on campus. To name a few, these included a Center for Graduate Life, beautiful gallery office space, a Center of Levine Scholars and the Honors program area all in Cone Center. Additionally, we successfully moved the Chancellor into an outstanding new office space in Cato Hall. Some of their more visible safety related projects included a traffic light at Phillips and Cameron, street lights on Phillips Road and new doors and card access readers across campus. These successes reflect the excellence of our organization.

Facilities Operations continued to provide good customer service across campus, improved our preventative maintenance program, and took on some major maintenance projects including retrofitting several old boilers and chillers and repairing leaking steam lines to name a few.

Housekeeping continued to excel and provide superb customer service across campus. They successfully adjusted to the major challenge of the Library changing to a 24/7 operation.

Our Recycling team continued its impressive run of awards with their second National APPA recognition in two years.

Our Facilities Business Office continues to insure we are one of the best run “businesses” on campus and is always thinking of ways to improve our business processes.

Our Facilities Information Systems team successfully completed a myriad of software system improvements this year – too many to name in this short article.

One mark of a high performing organization is the quality of its people. We were fortunate to have three of our best recognized as the only finalists for UNC Charlotte Employee of the Year for 2010 – John Renwick (Zone 5), Chris McKinney (Zone 6), and Beverly Imes (Associate Vice Chancellor’s Office) – with Beverly winning the award. This is the second year in a row Facilities Management had finalists and a winner for UNC Charlotte’s Employee of the Year. We can do it again in 2011.

I could go on with the list of our accomplishments, but it is sufficient to say we had a successful year by any measure. We can all take pride in our organization and our work together.

Our Department faces a demanding and exciting year ahead. There will be challenges associated with the State budget crisis that you have all heard about. Make no mistake about that. We are also facing the challenge of bringing two new buildings online in 2011 – Center City Classroom Building in June and the EPIC Building next December/January. Football is also a game changer for UNC Charlotte. When the team starts practicing in 2012, Facilities Management will be handed a whole new set of requirements – from game day logistics to turf field maintenance. On top of all that, we will
add a new Student Residence Hall and Parking Deck in August. Our campus will build five new Student Residence Halls in the next five years along with a new Dining Hall and three Parking Decks. We need to plan now for the new missions and the contingency of absorbing deep budget cuts at the same time. Change will continue to be a way of life for Facilities Management at UNC Charlotte. While these mountains of change may seem daunting at times, as we move forward, I am confident our organization will meet all challenges and opportunities by working together as we have always done in the past.

As we enjoy this journey together, let's pledge to act on our Values of Safety, Honesty and Integrity, Accountability, Respect for Others, and Excellence.

Facilities Management .... Creating a Campus of Distinction!

Philip M. Jones
Associate Vice Chancellor for Facilities Management

TEAM OF THE QUARTER

Congratulations to...

Terrell Patton, Bonnie Peoples, Tony Menton, Johnnie Doyle, Jonathan Bell, Marcus Brown, Subhash Pandya, James Brown, Elzy Neely, Mario Moore, Hamp Brown, Willard Brown, Franjo Pauler, James Revis, Kennedy Williams, Allen Gayden, Jorge Nuno, Winfride Joline, Macien Jean-Gilles, Trokon Taybior, Azariah Williams, (Housekeeping), and John Reid Castor (Facilities Operations - Steam Plant) who were honored with the “Associate Vice Chancellor's Team of the Quarter” award.

We have been experiencing some severe Thunder/Lightning/Hail, and Flooding Rain Storms here on the campus and with these kinds of storms comes severe flooding in most of the buildings. When we experience these types of emergency situations, we have to respond as soon as we get the call, regardless of the weather conditions. During these storms, I have witnessed an amazing display of teamwork from the McEniry Second Shift staff and the staff from the Third Shift Kennedy, Colvard, Library, Friday, and Woodward Hall Zones. I just want to mention a few of the more critical times.

One time just as third shift was reporting to work, Bonnie Peoples, second shift supervisor, and her staff had just got a call from campus police reporting a flooding situation in Reese and Smith Buildings. When I heard her on the radio, I responded and asked if she needed assistance and she said yes because she only had a couple
### FOCUS ON STAFF

#### Perfect Attendance 2010
Personnel who were employed January 1 - December 31, 2010 and used no sick leave

<table>
<thead>
<tr>
<th>Capital Projects</th>
<th>High Voltage/Fire Alarm</th>
<th>Grounds</th>
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<tbody>
<tr>
<td>Tom Stutts</td>
<td>Lewis Jackson</td>
<td>Joey Cochran</td>
</tr>
<tr>
<td>John Neilson</td>
<td></td>
<td>Gary Edwards</td>
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<td></td>
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<td>Virgil Torrence</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Randy Walter</td>
</tr>
</tbody>
</table>

**Central Operations**
- Mike Burriello

**Design Services**
- Mac Fake
- Drew Averitt
- Steve Burt

**FBO**
- Noella Paquette

**FIS**
- David Champion
- Shu Wang

**Housekeeping**
- Brian Guns
- Essie Spears
- Sherby Price
- Carlota Mieles
- James Brown
- Marijan Pavlovic
- Ollabell Stafford
- Marcus Brown
- Jonathan Bell
- Sam Coleman
- Tony Menton
- Bonnie Peoples

**High Voltage/Fire Alarm**
- Lewis Jackson

**Grounds**
- Joey Cochran
- Gary Edwards
- Virgil Torrence
- Randy Walter

**Recycling**
- Dot Munson
- Kelly Freshcorn
- Lee Arnold
- Shannon Caveny-Cox

**Steam Plant**
- Billy Poston

**Zone 1**
- Charles Schindler

**Zone 4**
- Steve Reis

### Excellent Attendance 2010
Personnel who were employed January 1 - December 31, 2010 and used 16 hours or less of sick leave

<table>
<thead>
<tr>
<th>Architectural Planning</th>
<th>Zone 6</th>
<th>Annual Attendance Breakfast</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chris Gilbert</td>
<td>Dan Reichart</td>
<td>Employees with perfect and excellent attendance received a certificate and were invited to attend a buffet breakfast on <strong>February 22</strong> in SAC Salon E.</td>
</tr>
</tbody>
</table>

**AVC Office**
- Beverly Imes

**Design Services**
- John Boal
- Amanda Felock-Caudle
- Essa Dossary

**Real Estate & Land Use**
- Peter Franz
- Richard LaLiberte

**Zone 6**
- Dan Reichart

**Zone 7**
- Brent Offenberger

**Housekeeping**
- Regina Goodridge
- Catherine Harris
- Lee Allsbrook
- Mario Moore
- Chikina Barden
- Mike Harris
- Joyce Parks
Congratulations to our Unsung Heroes!

This peer award is presented to non-managerial and non-supervisory employees who, throughout the year, have been someone who could truly be depended upon in every aspect of the job, but may not have done anything out of the ordinary boundaries of the job. The employees listed below are seen by their peers as persons with the reputation of being at work everyday (excluding vacation), who do not use excessive sick leave, always perform his or her duties exceptionally well, and are trusted team players. Our unsung heroes were recognized at the All Employees meetings. This honor will be noted by their supervisors in their next annual performance review.

Automotive - Bobby Robinson
Design Services - Amanda Caudle
Facilities Business Office - Human Resources - Haley Collins
Facilities Business Office - Finance - Sonia Perez
Grounds - Melissa McLaughlin
Housekeeping - Charlotte Research Institute - Radmila Pavlovic
Housekeeping - Colvard - Sarah Chie
Housekeeping - East - Tony Menton
Housekeeping - Friday - Allen Gayden
Housekeeping - Kennedy - Cleveland Johnson
Housekeeping - Library - Bernetta Lee
Housekeeping - North - Annie Joyner, Tammie Farr, and Robert Ussery (3-way tie)
Housekeeping - South - Rena Foster
Housekeeping - West - Maria Nuno
Housekeeping - Woodward - Danica Pauler and James Revis (tie)
Recycling - Walter Edwards
Zone 1 - Dee McFadden
Zone 2 - Kathy Brown
Zone 4 - Robert Braun and David Weimer (tie)
Zone 5 - Patricia Teal
Zone 6 - Margaret Sawyer
Zone 7 - Alton Haskin
SAFE TEAMS of the YEAR
(Statistical Information provided by UNC Charlotte Safety Office)

THE FOLLOWING TEAMS HAD NO ACCIDENTS JANUARY - DECEMBER 2010

Facilities Operations
High Voltage/Fire Alarm, Key Shop, Steam Plant, Zone 1, Zone 2, Zone 6, Zone 7

Housekeeping
East, North, South, Woodward

Pictured below left to right are: Arzella McCain (South), Lacy Brumley (Zone 2), Mary Smith (Zone 7), Mike Harris (North), Rocky Germani (Zone 1), Ronnie Bell (Key Shop), Lewis Jackson (High Voltage/Fire Alarms), Roger Alston (Steam Plant), and Bob Fitzgerald (Zone 6)

Bonnie Peoples, East
Clara Crawford, Woodward

Congratulations to Facilities Operations Zone 2

Five Consecutive Years of No Accidents!
SAFE TEAMS of the QUARTER
(Statistical Information provided by UNC Charlotte Safety Office)

THE FOLLOWING TEAMS HAD NO ACCIDENTS OCTOBER - DECEMBER 2010

Facilities Operations
Grounds, High Voltage/Fire Alarms, Key Shop, Steam Plant, Zone 1, Zone 2, Zone 6, Zone 7

Housekeeping
Charlotte Research Institute, Colvard, East, Friday, Kennedy, Library, North, South, Woodward

FIRST SHIFT - Pictured above left to right are: Lacy Brumley (Zone 2), Ronnie Bell (Key Shop), Gloria Chalco (Zone 7), Rocky Germani (Zone 1), Arzella McCain (Housekeeping-South), Mike Harris (Housekeeping-North), Roger Alston (Steam Plant), Frank Milone (Grounds), Lewis Jackson (High Voltage/Fire Alarms), and Bob Fitzgerald (Zone 6)

SECOND and THIRD SHIFT - Pictured above left to right are: Johnathan Bell (Kennedy), Franjo Pauler (Library), James Crump (East), Clara Crawford (Woodward), Subhash Pandya (Colvard), Ray Duckett (Charlotte Research Institute), and Katherine Humphries-Jenkins
FOCUS ON STAFF

TEAM AWARD FOR EXCELLENCE
- Joey Johnson, George David Smith, and John Lattin (Zone 1)
- James Williams, Tony Williams, Chris McKinney, and Dan Reichert (Zone 6) pictured below

APPLAUSE CARD
Individuals:
- Roosevelt Speaks, Grounds

Teams:
- Jessica Deal, Central Operations
- James Williams, Zone 6
- Tim Smith, Zone 1
- Anthony Horn, High Voltage
- Chris Moose, Central Operations
- Shannon Caveny-Cox, Recycling
- George David Smith, Zone 1

PROMOTIONS
Facilities Operations - Zone 4
Mike Camp, Mechanical Trades
Advanced

NEW HIRES
Facilities Information Systems
Nader Ibrahim, Business & Tech
Applications Analyst

Boiler Room
Donald Henry, Mechanical Trades
Contributing

Grounds
Matthew Bliss, Grounds Service Tech
Advanced
Jacob Taylor, Grounds Service Tech
Journey

TWENTY YEAR CLUB
John Barden, Automotive
Dorothy “Dot” Munson, Recycling
Joyce Parks, Housekeeping

To view awards photos and read detailed descriptions of nominations, please visit our web site at:
http://facilities.uncc.edu/award_recipients.asp

*FRIENDLY REMINDER*
Compensatory time earned for the quarterly Employee Awards Program must be used within 90 days of receipt (by April 29, 2011). If you do not use it, you will lose it!
Once again, another year has gone by and another well planned holiday party was executed without too many glitches. It was great to see so many people come together, laugh, and have fun. I will have to say to the people that could not be there, you missed some great food and some great fellowship.

We all hope to see everyone next year!

HAPPY HOLIDAYS! Neal Eudy, Zone 2
Chancellor Dubois presents Margaret with her retirement certificate.

“I would like to thank all of Facilities Management for the past 11 years. I would say 20 years, but there are not too many housekeepers that are still around when I started to work in housekeeping. When I came back to Facilities Management in 2000, I did not know the impact of what I would be facing today. The support that we give and receive from this department could not match any other department. We cheer each other on through the good times and the bad times. We came together when tragedy struck and continue to grow from them. My hand has been held when I lost someone and I have tried to hold the hands of others when they lost someone.

You rallied around my daughter when my husband, John, died telling her what her father was like and making her feel at ease that she had a great father. She thinks a lot of all of you that she has been exposed to.

But now that I have decided that it is time to end this chapter of my life and start a new chapter, I will take with me all the knowledge that you have taught me and the fond memories that come forth. I wish all of you the best. If you get a chance, listen to “My Wish” by Rascal Flatts and I mean every word of it.”

Margaret Sawyer, Zone 6 Retiree

Yves with co-workers at his retirement reception

Housekeeping bids a fond farewell to Yves Byron, second shift Housekeeper. Yves came to UNC Charlotte from New York, where he previously worked in supervisory positions. He began working with UNC Charlotte on November 30, 2005 and retired on December 23, 2010. A reception was held in Yves’ honor on December 17, 2010 and was attended by his close friends and co-workers.

Yves served primarily under the supervision of Bonnie Peoples and was her first lead person. According to Bonnie, he did very well with the lead activities and was always a model employee. Although Yves served under Bonnie, he in turn, taught her a lot, was very encouraging, and helpful both to Bonnie and with other employees with whom he worked. Bonnie stated, “Mr. Yves was always one to reach in his own pockets to help someone.”

Yves plans to keep busy in his retirement by spending time with his two young grandchildren.

Michele Kohan, Housekeeping
Adopt-A-Spot Groups Making a Difference

“Keep Charlotte Green” is the official brand of our sustainability efforts on campus, whether that is through our C&D Recycling program, energy and water conservation efforts, or constructing buildings with efficiency in mind. Another such program that helps to “Keep Charlotte Green” is Adopt-A-Spot. The program allows student groups to take ownership of their campus by participating in litter collection. It also provides volunteer opportunities for them.

Currently we have ten active groups participating and each one is assigned a specific area to help maintain. During November and the 1st half of December, over ten cleanups took place. The program is open to any campus group / department.

Lucille White Retires

After 17 years with the University and five with the Recycling Unit, Lucille White retired in December. Congratulations Lucille, we wish you the best!

THANKS TO YOU we had a recycling rate of 35% this past quarter. Since October we have recycled **476,223 pounds**! Let’s try and get to 40% next quarter.

Devin Hatley,
Office of Waste Reduction and Recycling

**Upcoming Events:**

- *Take it or Leave it Tour (Spring)*
- *Earth Day Art Contest (Spring)*
- *CRA Conference (March 29)*
- *Bi-Annual Cleanup (April 6)*
- *Earth Day (April 20)*
Facilities Information Systems (FIS) is currently facilitating a new effort to merge all Facilities Management Capital Renewal/Deferred Maintenance (CRDM) project lists and their management efforts into one consolidated process and project list. The new consolidated process and project list will comprise a large number of different inputs, processes and outputs that will create an actual Capital Renewal and Deferred Maintenance Project list.

Our goal is to consolidate all current project list information into a Facilities Management fully-integrated and automated enterprise management system that will easily allow tracking of information, provide standardized entry, the ability for multiple entries consolidation from multiple sources, and campus wide visibility.

Although this will not be a simple task because lists are currently maintained within Excel and other media, we are confident that leveraging current system applications for condition assessment reporting efforts into a new web-based reporting and tracking system will provide us the capabilities needed to accomplish this extensive undertaking.

To accomplish this initiative, FIS, in coordination with Business Resource Group (BRG), is conducting several workshops to address the development requirements for the main steps of project input, selection, prioritization, funding, execution and close out processes. Several Steering Committee meetings involving input all units within Facilities Management have also been scheduled to meet once a month to review the decisions and processes determined by the workshop sessions.

We are confident that the combined input of all will ensure a successful outcome of an Enterprise Capital Renewal and Deferred Maintenance Project that will reduce redundancy and facilitate more efficient decision making.

If you have any questions or suggestions for any other ideas for FM projects such as this, please contact us at fmfis@uncc.edu. Thank you for your continuous support of Facilities Management - Facilities Information Systems.

Pamela Duff, Facilities Information Systems
FM Printers and Workstations Transition to ITS Update

The transition process for FM Workstations and Printers is still on hold pending the "next step," which will be when the ITS network share drive space is made available allowing the transition of FM share files. All FM computers now have Big Fix installed and Service Pack 3 upgrades completed and finalized. Facilities Management is scheduled with ITS for the final process of the transition to the Windows Active Directory domain and campus share drive server following the completion of their Novell Replacement Project. Although the estimated completion by ITS was scheduled for December 2010, we have not received any updated timeframe for this transition to begin.

As a reminder, the new FM work stations and server transition will provide many advantages including Helpdesk support for all workstations and printers, easier system updates and software upgrades, consistent backups along with the campus standards for our overall FM hardware.

If you have any questions, please feel free to contact Facilities Information Systems personnel.

We appreciate your continuous support of Facilities Management - Facilities Information Systems during this transition process.

Pamela Duff, Facilities Information Systems

... to Marcia Henderson, Facilities Business Office Personnel Specialist, on her December 18, 2010 graduation from UNC Charlotte with a Bachelors Degree in Business Administration Management. This is a significant milestone in Marcia’s life because she started pursuing her college degree in 1991. Marcia was attending school full-time until the birth of her daughter Sloane, at which time she became a part time student, taking a class here and there, as her work hours permitted, and at times, there were long periods when she couldn’t attend school at all.

What kept Marcia motivated? She stated, “I knew that having a degree would give me options, but my driving force has been my daughter. I’ve always told Sloane that no matter how many things get in your way, finish what you start! Right now I feel I can do anything I want. I’ve accomplished my goal and there is no stopping me!” Marcia’s advice to anyone wanting to do the same, “Just start the process – sign-up for one class; the time you spend watching TV or hanging out, you could be in class. It’s just one day a week, and think about what you can gain. And remember, it’s a benefit we get as University employees.”

Dorothy Vick, Capital Projects
Capital Projects

Congratulations to Tom and Donna Sparks who became the proud grandparents of twins Aiden James Watkins (6lbs, 3ozs, 20 inches long) and Alessandra Jordan Watkins (5lbs, 8ozs, 19 inches long) on January 3, 2011 at 4:30PM. These little munchkins are doing well and just might be the first “FM” babies of the New Year!!

We also need to congratulate Tom as he has been classified as a Certified Energy Manager by the Association of Energy Engineers!

Congratulations to John Neilson and Tom Stutts for having perfect attendance during 2010. Some of you may remember Mr. “recently retired” Al McCool, who was also known for his perfect attendance. Al did it again in 2010 and because he hasn’t quite learned how to “sleep-in” yet, he will be attending the 7:30AM breakfast on the 22nd so hopefully he’ll have time to stop by FM for a quick visit!

Here Joyce Clay (left) and I are with Al at his retirement reception on December 17. Wasn’t that a surprise for him to come in from a day of vacation to find we’d slipped one on him. Thanks to all who came out to wish Al a happy retirement.

Dorothy Vick, Capital Projects

(Continued from page 3)

of guys. Before I could ask for help from the third shift, Terrell Patton, third shift supervisor, came on and said, “We’re on it.” Terrell gathered up some of his guys and joined up with Bonnie’s guys and took control of the situation. Together Bonnie, Terrell and their teams had total control of the situation even with the storm being at its most intense level.

The other two times were in the Rowe Arts Building, Lecture Hall 140. The mulch from outside washed down and covered the drains and caused the Lecture Hall to flood. By the time we found the flood, there was already five inches of water in the floor, and it was still flooding. At this point it was storming so bad that you could hardly see outside, and the lightning was very intense, but my guys didn’t hesitate. They started grabbing their wet-vacs and headed for the Rowe Building. James Brown and John Castor put on their hip boots and began to try and get the drain open. I was praying so hard for them because it was still lighting and raining really hard. The guys on the inside formed an assembly line. As fast as they would fill up a wet-vac, there were a line of guys waiting to empty it. However, the water was coming in faster than they could get it out and the guys inside were in danger also because the water was up over their shoes. Terrell was on the stage trying to keep the electric cords out of the water so they wouldn’t get shocked or worse. Finally, James Brown and John Castor were able to unclog the drain outside. That is the only way we were able to get control of the situation. I was so amazed at the unity and concern they all displayed for each other There are no words to describe the level of teamwork they all displayed. They so deserve an Award of Excellence.

Nominated by: Essie Spears, Third Shift Housekeeping Manager

The Team of the Quarter award is presented to a team with exceptional performance above and beyond expected duties exhibiting outstanding customer service with fellow workers and the University staff, demonstrating creativity and initiative that results in outstanding measurable outcomes during the quarter.
<table>
<thead>
<tr>
<th>Date</th>
<th>Employee Name</th>
<th>Department</th>
<th>Date</th>
<th>Employee Name</th>
<th>Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>2/1</td>
<td>John Garst</td>
<td>Zone 2</td>
<td>3/14</td>
<td>Robert Ussery</td>
<td>Housekeeping</td>
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<td>2/1</td>
<td>Elizabeth Frere</td>
<td>Real Estate &amp; Land Use</td>
<td>3/15</td>
<td>Wade Ward</td>
<td>Zone 2</td>
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<tr>
<td>2/1</td>
<td>Brent Offenberger</td>
<td>Zone 1</td>
<td>3/15</td>
<td>Chris McKinney</td>
<td>Zone 4</td>
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<tr>
<td>2/2</td>
<td>Beverly Starcher</td>
<td>Housekeeping</td>
<td>3/15</td>
<td>Thomas “Pete” Crainshaw</td>
<td>Zone 4</td>
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<td>2/3</td>
<td>Wendell Brown</td>
<td>Housekeeping</td>
<td>3/15</td>
<td>Dorothy Vick</td>
<td>Capital</td>
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<td>2/4</td>
<td>Savararia Harrison</td>
<td>Housekeeping</td>
<td>3/17</td>
<td>Walter Edwards</td>
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<td>2/5</td>
<td>Joyce Parks</td>
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<td>3/18</td>
<td>John Godfrey</td>
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<td>2/6</td>
<td>Christopher Moose</td>
<td>Central Operations</td>
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<td>Kennedy Williams</td>
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<td>Walter Alexander</td>
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<td>3/21</td>
<td>John Reid Castor</td>
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<td>2/7</td>
<td>Kelly Freshcorn</td>
<td>Recycling</td>
<td>3/21</td>
<td>Norman Johnson</td>
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<tr>
<td>2/8</td>
<td>Timothy Smith</td>
<td>Zone 4</td>
<td>3/22</td>
<td>Darrell Steele</td>
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<td>Candis Robinson</td>
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<td>Hussam Blan</td>
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<td>2/8</td>
<td>Matthew Bliss</td>
<td>Grounds</td>
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<td>Marwin Mackey</td>
<td>Zone 4</td>
<td>3/24</td>
<td>David G. Allen</td>
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<td>David Papolawski</td>
<td>Grounds</td>
<td>3/24</td>
<td>Bruce Kerschner</td>
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<td>2/10</td>
<td>Doug Murdoch</td>
<td>Zone 1</td>
<td>3/26</td>
<td>John Heck</td>
<td>Renovations</td>
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Proofreaders: Elizabeth Frere, Michele Kohan, Brian Kugler, Dorothy Vick

Photographers: Walter Alexander, Kathy Boutin-Pasterz, Wade Bruton, Clyde Derberry, Paul Dilgard, Beverly Imes, Bruce Kerschner, and Brian Kugler

Thanks to all contributors!

Please look online for the newsletter at: http://facilities.uncc.edu/FileManager/files/NewsMagazine/Issue36.pdf

Facilities Management Annual Fellowship Picnic

Volunteers Needed!

Our annual departmental picnic will be held in May 2011.

Representatives from each unit are asked to participate on the event committee.

Please send a name to Beverly Imes (brimes@uncc.edu) by February 14.

Performance Appraisals are due April 1 to FBO-HR. Begin now preparing for the process.

ALL EMPLOYEES MEETINGS

SECOND & THIRD SHIFT
April 21 at 10:00 p.m.
College of Health and Human Services 281

FIRST SHIFT
April 22 at 10:00 a.m.
McKnight Hall - Cone University Center
Annual Photo

Please submit questions anonymously for Phil to Beverly Imes (7-3154) or brimes@uncc.edu by April 18, 2011.

~ ~ ~

STRATEGIC PLANNING

SAC Salons
April 26, 2011 @ 8:30 a.m.

Slides are due April 19

CPR & FIRST AID CLASSES

Held the last Thursday of every month at 8:00 a.m. and 12:30 p.m. respectively.

Held in Facilities Operations Room 124D

Contact Jessica Deal at 7-2155 to enroll

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