

**NCAPPA is coming to
 UNC Charlotte
 March 7-8, 2012**



The University of North Carolina at Charlotte will host the 2012 NCAPPA Conference **March 7-8, 2012** at the Student Union. The theme for this information packed, content rich event is ***“Leading the Race to Excellence,”*** which will cover current educational facilities topics in Housekeeping, Grounds Management, Building Maintenance, and Utilities.

Highlights will include:
 Interactive Workshops, Vendor Booths,
 Campus Tour, Door Prizes, and more!

A ‘Call for Papers’ was issued and the Education Committee is currently in the process of notifying the guest speakers from the 38 papers submitted. In addition to speakers, vendors are invited and encouraged to participate in the conference. Registration information, the draft schedule, and other details are located at <http://ncappa.org/>.

The conference committee is comprised of sub-committees with volunteers from universities and colleges across the state. As the host location, we have staff from every section within Facilities Management as well as assistance from Conference Services and Ray Galleno in Business Services working towards the success of this event. Members from Facilities are:

Conference Planning Committee:

Brian Guns (Housekeeping and Recycling), Chairman, Kathy Boutin-Pasterz (Recycling), Greg Kish (Housekeeping), and Kerin Weston (Architectural Planning)

Education Committee:

Kathy Boutin-Pasterz, (Recycling), Pamela Duff (Facilities Information Systems), Steve Burt (Design Services), Elizabeth Frere (Real Estate and Land Use), Kerin Weston (Architectural Planning), and Lee Snodgrass (Facilities Operations)

Membership/Vendor Relations Committee:

Ray Dinello (Facilities Information Systems) and David Smith (Facilities Operations)

Finance Committee:

Brian Kugler (Capital Projects) and Steve Burt (Design Services)

Communication Committee:

Elizabeth Frere (Real Estate and Land Use), Beverly Imes (AVC Office), and Shalisha Kennedy (Facilities Business Office)

Below, Brian Guns facilitates part of the planning meeting held in the Student Union last November. We look forward to an exciting time here in March!



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FOCUS ON STAFF

Perfect Attendance 2011

Personnel who were employed January 1 - December 31, 2011 and used no sick leave

Automotive <ul style="list-style-type: none">• Kathy Fisher	High Voltage/Fire Alarm <ul style="list-style-type: none">• Lewis Jackson*	Recycling <ul style="list-style-type: none">• Lee Arnold• Kelly Freshcorn• Dot Munson
Capital Projects <ul style="list-style-type: none">• John Neilson*		Steam Plant <ul style="list-style-type: none">• Billy Poston
Design Services <ul style="list-style-type: none">• Drew Averitt• John Boal• Steve Burt• Mac Fake• Cheryl Lansford		Zone 2 <ul style="list-style-type: none">• Bob Smith
Facilities Business Office <ul style="list-style-type: none">• Noella Paquette*	Housekeeping <ul style="list-style-type: none">• Jonathan Bell• James Brown• Sam Coleman• Brian Guns• Christina Lennon• Tony Menton• Franjo Pauler• Bonnie Peoples	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; text-align: center;"><p>* Five consecutive years of perfect attendance.</p></div>
Grounds <ul style="list-style-type: none">• Joey Cochran• Gary Edwards*• Rob Kennedy• Steve Plott• Virgil Torrence		

Excellent Attendance 2011

Personnel who were employed January 1 - December 31, 2011 and used 16 hours or less of sick leave

Capital Projects <ul style="list-style-type: none">• Tom Stutts	<ul style="list-style-type: none">• Carlota Miele• Mario Moore• Marijan Pavlovic• Trokan Taybior	<ul style="list-style-type: none">• James Mechum• Donald Henry
Design Services <ul style="list-style-type: none">• Amanda Caudle	Real Estate & Land Use <ul style="list-style-type: none">• Richard LaLiberte'	Zone 7 <ul style="list-style-type: none">• Randy Baucom
Facilities Information Sys <ul style="list-style-type: none">• Pamela Duff	Recycling <ul style="list-style-type: none">• Shannon Caveny-Cox	<div style="border: 1px solid black; border-radius: 15px; padding: 10px; text-align: center;"><p>Annual Attendance Breakfast</p><p>Employees with perfect and excellent attendance receive a certificate and are invited to attend a buffet breakfast on</p><p>March 1 in Cone Center's Lucas Room</p></div>
Grounds <ul style="list-style-type: none">• Arnulfo Argueta• Jose' Palacios	Renovations <ul style="list-style-type: none">• Bob Frias	
Housekeeping <ul style="list-style-type: none">• Raymond Duckett• Regina Goodridge	Steam Plant <ul style="list-style-type: none">• Reid Castor	

FOCUS ON STAFF

(Statistical Information provided by UNC Charlotte Safety Office)

SAFE TEAMS OF THE YEAR

THE FOLLOWING TEAMS HAD NO ACCIDENTS JANUARY - DECEMBER 2011

Facilities Operations

Automotive, High Voltage/Fire Alarms, Steam Plant, Zone 1, Zone 2, Zone 4, and Zone 7

Housekeeping

Charlotte Research Institute, Colvard, Kennedy, Library, North, West, and Woodward



FIRST SHIFT - Pictured above left to right are: Roger Alston (Steam Plant), Katherine Humphries (North), Larry Lane (Automotive), Jim Campbell (High Voltage/Fire Alarms), Rocky Germani (Zone 1), Dennis Herr (Zone 2), and Richard Carpenter (Zone 4).



SECOND and THIRD SHIFT - Pictured above left to right are: Top Row Hamp Brown (Library), Marcus Brown (Kennedy), and Uma Pandya (Woodward) Bottom Row Subhash Pandya (Colvard), Robert Cary (Charlotte Research Institute), and Debra Mayfield (West).

FOCUS ON STAFF

(Statistical Information provided by UNC Charlotte Safety Office)

SAFE TEAMS OF THE QUARTER

THE FOLLOWING TEAMS HAD NO ACCIDENTS OCTOBER - DECEMBER 2011

Facilities Operations

Automotive, High Voltage/Fire Alarms, Lock Shop, Renovations, Steam Plant, Zone 1, Zone 2, Zone 3, Zone 4, Zone 5, and Zone 7

Housekeeping & Recycling

Recycling, Center City Building, Charlotte Research Institute, Colvard, East, Friday, Kennedy, Library, North, West, and Woodward



FIRST SHIFT - Pictured above left to right are: Quentin Pickett (Zone 5), Richard Carpenter (Zone 4), Josh Hyatt (Zone 7), Matt Smith (Zone 3), Steve Reis (Renovations), Dennis Herr (Zone 2), Larry Lane (Automotive), Katherine Humphries (North), Mike Harris (Center City Building), Rocky Germani (Zone 1), Jim Campbell (High Voltage/Fire Alarms), Andy Lavoie (Lock Shop)



SECOND and THIRD SHIFT - Pictured above left to right are: Billy Poston (Steam Plant), Subhash Pandya (Colvard), Bonnie Peoples (East), Robert Cary (Charlotte Research Institute), Jennifer Winder (Kennedy), Allen Gayden (Friday), Hamp Brown (Library), Uma Pandya (Woodward), and Debra Mayfield (West).

FOCUS ON STAFF

INDIVIDUAL AWARD FOR EXCELLENCE

- **Donald Henry** (Steam Plant)

TEAM AWARD FOR EXCELLENCE

- **Mario Moore, Franjo Pauler, Terrell Patton, Hamp Brown, and Willard Brown** (Housekeeping) Pictured below right to left except Willard Brown



APPLAUSE CARD

Individual

- **Leona Baker-Davis** (Housekeeping)

Teams

- **William Hester, Johnnie Doyle, James Crump, and Sam Coleman** (Housekeeping)
- **Elizabeth Browne, Lee Alsbrook, Regina Goodridge, Tony Menton, Catherine Harris, Allen Gayden, Isaac Barchue, Trokon Taybior, Walter Alexander, and Marijan Pavlovic** (Housekeeping)

*To view awards photos and read detailed descriptions of nominations, please visit our website at:
<http://facilities.uncc.edu/home/awards-program/awards-program>*

PROMOTIONS

Center City

Lacy Brumley, FMT Mech Trades

Grounds

Nick Fulton, Ground Service Tech

Housekeeping

Lisa Miller, Bldg Envir Tech

NEW HIRES

Facilities Business Office

Shalisha Kennedy, Office Manager

Facilities Information Systems

Yimin Wu, Business & Tech Applications Analyst

Automotive

Krista Chambers, Mechanic

Grounds

Jonathan Hadden, Ground Service Tech

Kenneth Baucom, Ground Service Tech

James Morris, Ground Service Tech

Andrew Tilley, Ground Service Tech

Housekeeping - First Shift

Lamiya Whittenburg, Bldg Envir Tech

Housekeeping – Night Shift

Harvey Ballard, Bldg Envir Tech

Althea Cook, Bldg Envir Tech

Tracy Ivey, Bldg Envir Tech

Alexander Davis, Bldg Envir Tech

Zone 2

Dennis Herr, FMT Mech Trades

Zone 3

Walter Downs, Bldg Envir Tech

Zone 5

J. Darrell Hunt, FMT Mech Trades

FRIENDLY REMINDER

Compensatory time earned for the quarterly Employee Awards Program must be used within 90 days of receipt (*by April 30, 2012*). **If you do not use it, you will lose it!**

Welcome to the Team!



Yimin Wu is the newest member of the Facilities Information Systems team. Yimin came onboard the beginning of November as one of our Business Technology Analysts. Some of Yimin's new responsibilities as Systems Analyst will include assisting with the support of all ARCHIBUS Web Central Systems, project developments, creating database applications utilizing JAVA and Oracle to support current ARCHIBUS functionality in addition to all our other Facilities Management web applications and systems. In the short time since Yimin has been here, she has completed updates to the ARCHIBUS Motor Fleet module and is currently working on the new Parking Pass module.

Yimin brings with her five years of Perl, JavaScript programming, SQL, and Unix shell scripting experience. She previously worked at American Communications Network (ACN) as a developer and Wachovia where she worked as a system support specialist. Yimin received her Master of Science in Electrical Engineering from the University of Toledo in Toledo, OH.

Yimin has lived in the Charlotte area for six years. She likes hiking and shopping.

We are excited to have Yimin on our team, and Yimin's developer skills have already shown to be an extremely valuable asset in supporting our current Facilities Management operations and growth.

If you have not had a chance to meet her, please feel free to stop by to say hello and welcome her to Facilities Management. She is located on the second floor of the Facilities Management/Police Building in Room 228.

Pamela Duff, Facilities Information Systems

Design Services is proud to introduce **David Daignault**, PE, to its team as an Electrical Engineer. David started on Tuesday, January 3 and takes the place of the retired Essa Dossary.

Although David is not a native Charlottean, he has been here since 1974. Born in upstate New York he lived there for 15 years, the last five years he spent on his parents 100 acre farm where they raised beef cattle and chickens to name a few. They moved to Missouri for one year and have been in Charlotte ever since.

David attended NC State University after high school for Computer Science. He left early upon receiving a calling to do work in landscaping, eventually coming back to school and graduating in December 1990 from UNC Charlotte studying electrical engineering. He received his Professional Engineering licensure in 1997. Prior to working here, he worked for various consulting firms in the area.

David has two sons, oldest is Brennan, 12 years old, and the youngest, Spencer, is 9 years old. They also have a bunny rabbit named Coco. David has one brother who lives in Chicago and his father, now deceased, taught Chemistry at UNC Charlotte until his retirement; his mother lives in Charlotte. An avid Panthers' Football fan, David enjoys being outdoors and hopes to soon begin restoring his parent's wooden boat. He has so many fun memories on it that he wants to share that with his boys. He also enjoys reading, loves black and white movies, and listening to music. Please stop by Design Services office #138 to welcome David.

Amanda Caudle, Design Services

Facilities Management 2012 "SAFETY FAIR"



Who: FM Employees

What: Safety Fair

When: April 11, 2012

Where: Outdoors at Facilities Operations Building

Times: Session ONE – 10:00~11:30am

Session TWO – 12:30~2:00pm



Safety Fair Topics/Products

Fall protection

Power tools

Hand tools

Fire stop

PPE (head to toe)

LOTO

Safety Identification

Hoist, cranes, lifts...

ARCH Flash

Power generation

Ergonomics

Sustainability

NFPA info

Electrical safety

Staples

Green chemicals/products

Capital Projects

We are happy to report that construction on the **Partnership, Outreach, and Research for Accelerated Learning (PORTAL)** project, which had been put on hold for well over a year due to budget constraints, will begin shortly. There was an official “ground breaking” ceremony on December 15 for this \$35M, 96,000sf of-office space-information technology laboratory, which will become the new location for the Ben Craig Center Business Incubator program. The PORTAL building will offer opportunities for research and entrepreneurial activity and will be key to the Charlotte Research Institute’s portal for business-university partnerships. PORTAL will be directly across from the Bioinformatics Center, which will help anchor the CRI campus and enhance the CRI entrance just in time for our first 49ers football game! A rendering of PORTAL pictured below.



Speaking of football, construction continues on our **Football Complex** and after 245 days of clearing trees, hauling dirt, laying pipe and setting steel one can now truly see the enormity of this project. The project is on schedule for completion August 2012. Just remember you can follow construction via the webcam at <http://www.charlotte49erfootball.com>.

Construction on the **Energy & Production Infrastructure Center (EPIC)** building, our largest (200,000sf) and most expensive (\$65M) construction project-to-date is nearly complete (March timeframe) and will provide classroom and state of the art laboratory space to accommodate growth in energy infrastructure research and collaboration with industry partners.

One can finally see views of **Deck I**, under construction behind the EPIC building, which will provide much needed parking (1335 spaces) on the CRI campus.



Construction should begin mid-February on **Residence Hall Phase X**, a 400-bed student housing project, located adjacent to Phase IX on the existing Lot 22. Below is a rendering of **Residence Hall Phase XI**, another 400-bed student housing project which will be located on the current Hunt Village location. Hunt Village is scheduled for demolition May 2012. Both residence halls are scheduled to open August 2013.



Construction will also begin shortly on **Hechenbleikner Lake Dam**. Originally the project was to repair the dam but now two new dams will be constructed changing the lake to an 8 to 10 foot deep reflecting pond.

Dorothy Vick, Capital Projects

Facilities Management

Workstation and Printer Transition to ITS



After months of planning and anticipating the transition of support for Facilities Management, Phase I of the transition process for our FM Workstations and Printers began on December 19. The first phase is currently routing all workstation support calls through the ITS Help Desk. All FM computer and printer issues are now directed first to the ITS Help Desk by submitting a Help Desk online ticket at <https://helpdesk.uncc.edu/helpdesk/prelogin.asp> or by calling directly at 7-3100.

As part of the first phase of the transition, ITS also began supporting and resolving selected Microsoft Windows issues including campus software installations and updates. ITS also began supporting all PC hardware problems and repairs.

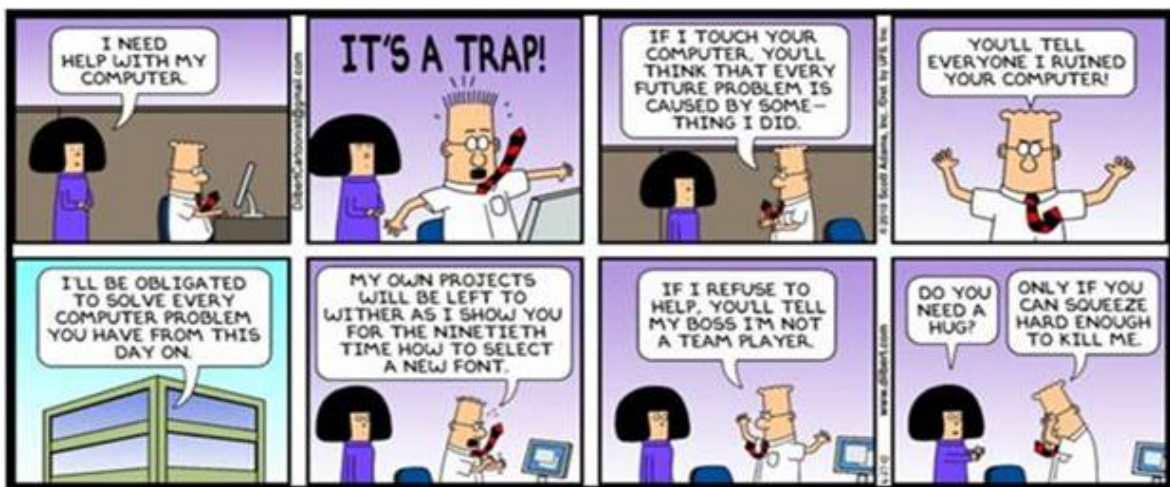
Phase two is estimated to begin in June. During the second phase, the transition to the campus windows network will be completed. Phase II will enable the use of the NinerNET login to log into both your PC files, Outlook email and files on the campus share server and will eliminate the use of the Windows FM Password.

As a reminder, this new FM workstations and server transition provides many advantages including easier system updates and software upgrades and consistent backups along with the campus standards for our Facilities Management hardware.

If you have any questions concerning this new transition of workstation support, please feel free to contact our Facilities Information Systems personnel at <http://facilities.uncc.edu/information-systems/contacts/facilities-information-systems-contacts>

Thank you all for your continuous support and patience during this ongoing transition.

Pamela Duff, Facilities Information Systems



New Upcoming Electronic Key Request Process...

Beginning late this summer 2012, the Lock Shop will begin a pilot where they will begin processing key requests electronically via ARCHIBUS Web Central.

Lock Shop and Facilities Information Systems personnel are currently making preparations for the transition to a new process where all key requests will be processed electronically within ARCHIBUS similar to the current work request form process. The pilot will be conducted this summer. During the pilot phase, the Lock Shop will process both current paper key requests forms and electronic key requests. Eventually, the key shop will require all key requests will be submitted electronically.

The current key forms are downloadable from the Facilities Operations customer information webpage at: <http://facilities.uncc.edu/MaintOps/httpfacilitiesunccedumaintopsformsasp.asp>. Key requests may be picked up in Cone 175 Monday through Friday 8am-12pm and 12:30pm-2:30pm.

Look for more information in the upcoming months about this new key request submission process via the Facilities Management home page and through email and news notifications.

Pamela Duff, Facilities Information Systems



Recycling News

Campus Cleanup - This will take place in mid April. Stay tuned for more information or check Recycling's website later for the exact date. <http://facilities.uncc.edu/recycling-housekeeping/recycling/news-and-events/news-and-events>

Earth Day is Set! Join us for Earth Day on April 25 at the College of Health and Human Services Plaza from 11am - 1pm. If you are interested in having a table for your organization or providing entertainment, please contact Devin Hatley at dlhatley@uncc.edu or 704.687.0606.



Happy Birthday

2/1	John Garst	Zone 1	3/6	Nelly Lezama	Housekeeping
2/1	Elizabeth Frere	Real Estate & Land Use	3/9	Michele Kohan	Housekeeping
2/1	Brent Offenberger	Zone 1	3/11	Stephen Plott	Grounds
2/2	Beverly Starcher	Housekeeping	3/12	Henry Bennett	Recycling
2/3	Wendell Brown	Housekeeping	3/15	Wade Ward	Zone 2
2/4	Savararia Harrison	Housekeeping	3/15	Chris McKinney	Zone 6
2/5	Joyce Parks	Housekeeping	3/15	Thomas "Pete" Crainshaw	Zone 1
2/6	Christopher Moose	Central Operations	3/15	Dorothy Vick	Capital
2/6	Walter Alexander	Housekeeping	3/21	John Reid Castor	Boiler Plant
2/7	Kelly Freshcorn	Recycling	3/21	Norman Johnson	Capital
2/8	Timothy Smith	Zone 1	3/22	Darrell Steele	Housekeeping
2/8	Candis Robinson	Housekeeping	3/22	David Love	Design Services
2/8	Matthew Bliss	Grounds	3/23	David Smith	Zone 1
2/8	James Morris	Grounds	3/23	Hussam Blan	Facilities Operations
2/9	Marvin Mackey	Zone 5	3/24	David G. Allen	Grounds
2/9	David Poplawski	Grounds	3/24	Bruce Kerschner	Zone 7
2/10	Doug Murdock	Zone 5	3/26	John Heck	Key Shop
2/10	Dennis Lubert	Grounds	3/26	Gladys Baquero-Vasquez	Housekeeping
2/10	Rosalia Moran-Perez	Housekeeping	3/26	Stephen Jackson	Grounds
2/11	Regina Goodridge	Housekeeping	3/28	Loretta Cooley	Housekeeping
2/11	Aida Jimenez	Housekeeping	3/29	Cleveland Johnson	Housekeeping
2/14	Decartus McFadden	Zone 1	3/31	Michael Klemmer	Grounds
2/15	Peter Franz	Real Estate & Land Use	4/3	Sabrina Marbury	Housekeeping
2/15	Nick Patel	Architectural Planning	4/6	Charles Kraus	Zone 7
2/20	David Jones	Real Estate & Land Use	4/6	Lakisha Hannah	Housekeeping
2/20	Joseph Gibbs	Zone 2	4/9	Jack Hartsell	Zone 4
2/21	Catherine Harris	Housekeeping	4/10	Lacy Brumley	Zone 3
2/22	Jeffery Michel	High Voltage	4/12	Stanley Trulove	Zone 6
2/23	Thomas Sparks	Capital	4/14	Sam Hanna	Design
2/23	Steve Burt	Design	4/14	Joseph Leahew	Grounds
2/23	Sherry Ceallaigh	Capital	4/15	Tony Menton	Housekeeping
2/24	Frank Milone	Grounds	4/16	Shannon Caveny-Cox	Recycling
2/24	Alton Haskin	Housekeeping	4/17	Billy Poston	Boiler Plant
2/26	Jonathan Hadden	Grounds	4/17	John Renwick	Zone 5
2/26	Richard Bohling	Zone 6	4/18	Joey Cochran	Grounds
2/27	Jennifer Winder	Housekeeping	4/24	Bill Adams	Renovations
2/28	William Buchanan	Zone 5	4/24	Jeanine Bachtel	Capital
3/1	Andy Lavoie	Key Shop	4/24	Isaac Barchue	Housekeeping
3/1	Elizabeth Sims	Housekeeping	4/25	Mary Smith	Housekeeping
3/2	Robert Gray	Renovations	4/25	Herminio Chirino	Grounds
3/2	Azariah Williams	Housekeeping	4/26	Mac Fake	Design
3/4	Bonnie Peoples	Housekeeping	4/26	Wilfride Joline	Housekeeping
3/4	Jeff Ross	Design	4/27	Mike Camp	Renovations
3/6	Rob Herrington	Key Shop	4/27	Fresnel Ndombele	Housekeeping

From the Desk of the Associate Vice Chancellor

Happy New Year!

I hope everyone had a peaceful holiday and enjoyed some good times with family and friends.

2012 is going to be an exciting and challenging year for Facilities Management. As the campus continues to grow, so does our mission and our organization. Having just gotten the Center City Building and Motorsports II up and running, we now get to tackle bringing EPIC into the inventory. This large building should be ready for occupancy in early March. During this year we will also bring the new Tennis and Football facilities on line. We also begin construction on two new residence halls, the PORTAL building at CRI, another parking deck, a regional utility plant (RUP) and a student dining facility. We certainly have our hands full entering the new year.

As we add people to our organization and buildings to our inventory, I believe it is important that we continue to build a values based culture in

FM. This means continuing to embrace our stated values of **Safety, Honesty, Accountability, Respect, and Excellence**. I truly believe if we focus our actions around these values and we concentrate on teamwork, customer service, and continuous improvement, everything else will take care of itself.

With the number of staff we have, it is challenging to talk with everyone one on one. However, it is important for me to interact with you, the ones who make it happen every day. I talk with some of you during our annual fellowship activities such as the holiday party and picnic. Of course, we have the quarterly All Employees Meetings. As my schedule permits, I plan to visit one section or unit in FM each month to say hello and see how things are going. I look forward to working with each of you in an exciting 2012!

Philip M. Jones
Associate Vice Chancellor
for Facilities Management



Facilities Management Annual Fellowship Picnic

Volunteers Needed!

Our annual departmental picnic will be held in **May 2012**. Representatives from each unit are asked to participate on the event committee. Please send a name to Beverly Imes (brimes@uncc.edu) by **February 17**.

Facilities Focus is a [communication tool](#) for the benefit of all Facilities Management employees to develop a better informed workforce, to foster a greater sense of community, and to build morale. Your ideas are welcomed and appreciated for future issues.

Staff: Elizabeth Haddock, Beverly Imes, Michele Kohan, and Casi Shepardson

Proofreaders: Elizabeth Frere and Michele Kohan

Photographers: Randy Bass, Amanda Caudle, Clyde Derberry, and Pamela Duff

Thanks to all contributors!

Please look online for the newsletter at: <http://facilities.uncc.edu/home/facilities-focus-news/facilities-focus-news>