

## SPACE GUIDELINES

In 1998, The University of North Carolina (Office of the President) adopted *The University of North Carolina Space Planning Standards* published by The University of North Carolina and Eva Klein & Associates, Ltd.

([https://www.northcarolina.edu/sites/default/files/documents/space\\_planning\\_standards\\_1998.pdf](https://www.northcarolina.edu/sites/default/files/documents/space_planning_standards_1998.pdf)).

These standards address offices, office support, classrooms, labs, support space, and equipment requirements.

The UNC Charlotte Space Guidelines are based on the University of North Carolina Space Planning Standards and will be used as a basis for developing space needs in the preplanning and programming of projects for new, renovated, or altered space. The actual intended use of the space will determine the amount of space that will be provided.

### Administrative Space

<u>Title</u>	<u>Area</u>	<u>Notes</u>
Chancellor	400 SF	300 office + 100 office support space
Vice Chancellor	250 SF	200 office + 50 office support space
Asst./Assoc. Vice Chancellor	200 SF	150 office + 50 office conference
Dean	200 SF	150 office + 50 office conference
Chair/Faculty	150 SF	standard furniture
Faculty	120 SF	modular furniture
Director (closed office)	120 SF	modular furniture
Staff, confidential (closed office)	120 SF	modular furniture
Staff (open office)	90 SF	modular furniture
Clerical	64 SF	modular furniture
Graduate Student	48 SF	carrel
Reception	100SF	modular furniture

Square Feet (SF)

### Instructional Space - Classroom

<u>Title</u>	<u>Area</u>	<u>Notes</u>
Large Lecture Classroom	15 SF/station	fixed seating (more than 150 seats)
Lecture Classroom	16 SF/station	fixed seating (fewer than 150 seats)
Interactive Classroom	24 SF/station	movable seating/tables
Seminar Room	24 SF/station	movable seating/tables

### Instructional Space - Laboratory

<u>Title</u>	<u>Area</u>	<u>Notes</u>
Highly Intensive Laboratory (Engineering, Dance, Dramatic Arts)	100 SF/station	open area
Intensive Laboratory (Architecture, Biology, Physical Sciences, Health Professions)	60 SF/station	fixed bench/equipment

Moderately Intensive Laboratory (Communications, Computer Information, Fine Arts, Psychology)	50 SF/station	movable seating/tables
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Non-Intensive Laboratory (Business, Language, Math)	35 SF/station	movable seating/tables
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### **Research Space**

Research Wet Lab	300 SF/researcher	Space need will be adjusted based on size of research group, type of research and equipment needs
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Research Dry Lab	100 SF/researcher	Space need will be adjusted based on size of research group, type of research and equipment needs
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Grad. Research Assistant	48 SF/person	6 foot carrel; open/shared office workstation; open/shared office workstation; open/shared office ratio of lab support space to lab space
Post-Doctoral	60 SF / person	
Research Staff	60 SF / person	
Lab Support Space	30 %	