

Facilities Management

...Creating a Campus of Distinction



First Shift



Second and Third Shifts

*All Employees Awards Presented
April 26, 2012 (Second & Third Shifts)
April 27, 2012 (First Shift)
Fiscal Year 2012 Third Quarter Recognition*

Kerin Weston, Architectural Planning Employee of the Quarter



This award is presented to an individual with exceptional performance above and beyond expected duties, exhibits outstanding customer service, and demonstrates creativity and initiative that results in outstanding measurable outcomes over the course of the quarter. Recipients for this award will be submitted for recognition under the Governor's Award for Excellence Program.

Employee of the Quarter

Facilities Management Award Nomination – Kerin Weston - NCAPPA Conference

Collaboration

Kerin exhibited outstanding performance, effort, initiative, and creativity that involved reaching across unit and department lines to fellow FM team members and to other UNC Charlotte staff and to staff at other campuses in North Carolina to produce a positive outcome for the 2012 NCAPPA Annual Conference.

On March 7th and 8th, 2012, Facilities Management hosted the 2012 Annual Conference of the North Carolina Association of Higher Education Facilities Officers (NCAPPA). The main venue for the conference was the Student Union with break-out sessions in the College of Health and Human Services Building. The first day concluded with a 45 minute windshield tour of campus and a walking tour of information and display stations at the EPIC building, Grigg Hall, and Kulwicki Motorsports Laboratory. The night was wrapped up with a reception at the New Motorsports Research Lab.

Planning started in the late summer of 2010 when several members of this team joined forces with the Facilities team at NC State University and the NCAPPA Board to assist with the 2011 conference at NC State. As the team assisted with the 2011 conference, Kerin took detailed notes on what would be involved in bringing the conference to UNC Charlotte. As planning continued with an initial meeting of the full FM Conference Committee in April 2011, Kerin stepped forward at every stage of the process and took on the role of leader and organizer of countless correspondence related to planning the conference. She helped organize planning meetings, webinars, and conference calls along with a site visit by the NCAPPA officers and volunteers from other campuses on November 16, 2011.

Kerin kept track of the progress of all of the sub-committees and served on the planning sub-committee and the education sub-committee. She also handled the bulk of the communications between the NCAPPA Board, Facilities Management, Conference and Reservation Services, Chartwells Catering, the bus company, the pipe and drape provider, and the Student Union.

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Employee of the Quarter

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In order to host an event of this size (416 registered participants and vendors), many details had to be worked out. A date had to be determined, a theme had to be selected, rooms had to be reserved, speakers had to be chosen, buses had to be rented, a vendor hall layout had to be developed and approved, letters had to be sent out, lists of vendors and participants had to be expanded again and again to accommodate a significant increase in attendance over previous conferences, room had to be made for a last minute vendor and sponsor, food and drink had to be selected, signs had to be made and installed in the proper locations, maps had to be made, directions had to be sent out, folders had to be assembled, name badges had to be stuffed with conference information and tickets for prizes and drinks, volunteers had to be coordinated, and many other tasks too numerous to list had to be taken care of. Kerin was instrumental and took a lead role in insuring that all of these items kept moving along so that everything would be set by the time the conference started.

Kerin did this with an incredible spirit of initiative, cooperation and collaboration. She expertly reached across unit and department lines to fellow FM team members, other UNC Charlotte staff, and staff at other campuses to produce a successful and educational conference. Through Kerin's effort, our entire Facilities Management organization and UNC Charlotte as a whole were shown in a most positive and complimentary light. Thanks to her tireless efforts, attendees from across North Carolina and beyond gained insight into the many outstanding academic, research, community, and athletic programs that are so expertly supported by the day to day contributions of the entire Facilities Management Department. Kerin is a fantastic example of our FM vision of being "A Leader of the Excellence in Facilities Management".

Nominated by: Brian Guns, Director of Housekeeping and Recycling; NCAPPA Director of Conference Planning

Team of the Quarter

NCAPPA Conference Committee and Volunteers



Committee Members: Kerin Weston, David Smith, Kathy Boutin-Pasterz, Greg Kish, Michele Kohan, Shalisha Kennedy, Elizabeth Frere, Ray Dinello, Pam Duff, Lee Snodgrass, Steve Burt, Beverly Imes, Brian Kugler

Volunteers and Special Assistance: Christy Case, Peter Franz, Joyce Clay, Kathy Fisher, Kelly Freshcorn, Shannon Caveny-Cox, Jen Evans, Steve Terry, Fred Brillante, Joey Cochran, Frank Malone, Warren Monk, Dale Kroeze, Kenneth Baucom, Zach Cornwell, Don Ramsey, Mike Klemmer, Dan Barrier, Jacob Taylor, Charlie Austin, Bobby Robinson, Jerome Crawford, Larry Lane, David Adams, Mike Harris, Darrell Steele, Clyde Derberry, Devin Hatley, Dot Munson, and Lee Arnold

This award is presented to a team with exceptional performance above and beyond expected duties, exhibits outstanding customer service with fellow workers and the university staff and demonstrates creativity and initiative that results in outstanding measurable outcomes.

Team of the Quarter

On March 7th and 8th, 2012, Facilities Management hosted the 2012 Annual Conference of the North Carolina Association of Higher Education Facilities Officers (NCAPPA). The main venue for the conference was the Student Union with break-out sessions in the College of Health and Human Services Building. The first day concluded with a 45 minute windshield tour of campus and a walking tour of information and display stations at the EPIC building, Grigg Hall, and Kulwicki Motorsports Laboratory. The night was wrapped up with a reception at the New Motorsports Research Lab.

Planning started in the late summer of 2010 when several members of this team joined forces with the Facilities team at NC State University and the NCAPPA Board to assist with the 2011 conference at NC State. As the team assisted with the 2011 conference, notes were taken on what would be involved in bringing the conference to UNC Charlotte. Planning continued with an initial meeting of the full FM Conference Committee in April 2011. Several other planning meetings, webinars, and conference calls were held and a site visit by the NCAPPA officers and volunteers from other campuses was hosted on November 16, 2011.

As part of the organizational process, committee members served on the following sub-committees:

Conference Planning Committee: Kathy Boutin-Pasterz (Recycling), Greg Kish (Housekeeping), and Kerin Weston (Architectural Planning)

Education Committee: Kathy Boutin-Pasterz (Recycling), Pamela Duff (Facilities Information Systems), Steve Burt (Design Services), Elizabeth Frere (Real Estate and Land Use), Kerin Weston (Architectural Planning), and Lee Snodgrass (Facilities Operations)

Membership/Vendor Relations Committee: Ray Dinello (Facilities Information Systems) and David Smith (Facilities Operations)

Finance Committee: Brian Kugler (Capital Projects) and Steve Burt (Design Services)

Communication Committee: Elizabeth Frere (Real Estate and Land Use), Beverly Imes (AVC Office), and Shalisha Kennedy (Facilities Business Office)

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Team of the Quarter

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In order to host an event of this size (416 registered participants and vendors), many details had to be worked out. A date had to be determined, a theme had to be selected, rooms had to be reserved, speakers had to be chosen, buses had to be rented, a vendor hall layout had to be developed and approved, letters had to be sent out, lists of vendors and participants had to be expanded again and again to accommodate a significant increase in attendance over previous conferences, room had to be made for a last minute vendor and sponsor, food and drink had to be selected, signs had to be made and installed in the proper locations, maps had to be made, directions had to be sent out, folders had to be assembled, name badges had to be stuffed with conference information and tickets for prizes and drinks, volunteers had to be coordinated, and many other tasks too numerous to list had to be taken care of.

In addition to the tireless work of the committee members and volunteers, Steve Terry lent a hand with signage and Fred Brillante created to tour maps.

All this was done with an incredible spirit of initiative, cooperation and collaboration from individuals who willingly reached across unit and department lines to fellow FM team members, other UNC Charlotte staff, and staff at other campuses to produce a successful and educational conference. Through the efforts of this team, our entire Facilities Management organization and UNC Charlotte as a whole were shown in a most positive and complimentary light. Thanks to the tireless efforts of this team, attendees from across North Carolina and beyond gained insight into the many outstanding academic, research, community, and athletic programs that are so expertly supported by the day to day contributions of the entire Facilities Management Department. This team is a fantastic example of our FM vision of being "A Leader of the Excellence in Facilities Management".

*Special thanks to Phil Jones for tremendous leadership and support throughout this 2 year collaborative effort.

Nominated by: Brian Guns, Director of Housekeeping and Recycling; NCAPPA Director of Conference Planning

Safe Teams of the Quarter

First Shift—Facilities Operations, Housekeeping & Recycling



FIRST SHIFT - Pictured above front row left to right are: Arzella McCain (Housekeeping-South), Katherine Humphries (Housekeeping - North), Luis Alvarado (Recycling), Aaron Moore (Housekeeping-Center City Building), and Lewis Jackson (High Voltage/Fire Alarms)

Back row left to right are: Rocky Germani (Zone 1), Nick Gray (Zone 2), Andy Lavoie (Lock Shop), Larry Lane (Automotive), Matt Smith (Zone 3), Tony Williams (Zone 6), Bruce Kershner (Zone 7), and Steve Reis (Renovations)

Safe Teams of the Quarter

Second and Third Shift – Facilities Operations & Housekeeping



SECOND and THIRD SHIFT - Pictured above front row left to right are: Franjo Pauler (Library), Tamika Whittenburg (East), Ray Duckett (Charlotte Research Institute), Uma Pandya (Woodward), Subhash Pandya (Friday), Jonathan Bell (Kennedy). **Back row:** Joe Scollo (Colvard)

Individual & Team Awards of Excellence

The submissions must meet at least one of the following criteria to be eligible for the employee of the quarter award.

Customer Service

Staff member provided customers with service or assistance far beyond what is normally expected or required of the job. (Details of the event should be listed)

Collaboration

Individual or team exhibited outstanding performance effort, initiative, or creativity that involved reaching across unit or department lines to fellow FM team members or other UNC Charlotte staff to produce positive change. (Details of the event should be listed)

Innovation

Event or activity generated a novel, creative or valuable idea used to develop new or improved processes, methods, systems, products, or services that improved or made FM or UNC Charlotte a better place to work. (Details of the event should be listed)

If the nomination does not meet any of these criteria, the nominee receives an applause card signed by Phil Jones acknowledging recognition of doing their job well. Employee will receive the card prior to the All Employees Meeting. All who receive applause cards for the quarter will be noted on a slide during the All Employees Meeting.



UNC CHARLOTTE

Armando Vazquez-Montalvo, Zone 5

Awards of Excellence



Since January 2012, the Belk College of Business has been in the throws of completing a transition time, getting prepared for AACSB recertification, updating our building and just plain growing. There has been an unusual amount of Facility Management needs with the sprucing up of the Friday Building and we have been fortunate to have Zone 5 taking care of us. However, one person, in particular, has really stepped up to the plate and gone above and beyond in helping us. Armando Vasquez is truly a "diamond in the rough." He has been a life-saver in many of the varied projects we had. He is a carpenter, a painter, a plaster, a great general helper, plaque/picture hanger, classroom seat repairer and furniture/accessory mover. He was even able to help me fix a hole in one of the paintings hanging in our 3rd floor hallway. It seems that there is nothing that he cannot do. What also stands out is that he is particular about his work. If you assign Armando to something he will do it and do it right. Armando is also quick, but careful. He does not create another issue while trying to fix the first one. His work area is always tidy and he cleans everything when he finishes. He is of the "old school" and leaves everything better than when he found it. If you ask, or tell, Armando about a problem or issue that you have, he usually can come up with a way to solve it and then tells me to put the work order in. He is a gentleman, very courteous, neat, pleasant and a pleasure to be around. Armando is always smiling and speaks to everyone. Armando takes pride in his work and we are fortunate to have him.

Nominated by: Deon Ritchie, Belk College - Dean's Office

Kathy Boutin-Pasterz, Recycling

Awards of Excellence



- On March 7th and 8th, 2012, Facilities Management hosted the 2012 Annual Conference of the North Carolina Association of Higher Education Facilities Officers (NCAPPA). The main venue for the conference was the Student Union with break-out sessions in the College of Health and Human Services Building. The first day concluded with a 45 minute windshield tour of campus and a walking tour of information and display stations at the EPIC building, Grigg Hall, and Kulwicki Motorsports Laboratory. The night was wrapped up with a reception at the New Motorsports Research Lab.
- Planning started in the late summer of 2010 when several members of this team joined forces with the Facilities team at NC State University and the NCAPPA Board to assist with the 2011 conference at NC State. As the team assisted with the 2011 conference, Kathy took pictures of the vendor hall, tour sites and various conference functions. These pictures were referred to many times in planning the 2012 conference and were instrumental in organizing conference activities. As planning continued with an initial meeting of the full FM Conference Committee in April 2011, Kathy shared her expertise from organizing other conferences for other associations over the years. She helped organize planning meetings, webinars, and conference calls along with a site visit by the NCAPPA officers and volunteers from other campuses on November 16, 2011.
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Kathy Boutin-Pasterz, Recycling

Awards of Excellence



- Kathy served on the planning sub-committee and the education sub-committee. She also helped handle the communications between the NCAPPA Board, Facilities Management, Conference and Reservation Services, Chartwells Catering, the bus company, the pipe and drape provider, and the Student Union.
- In order to host an event of this size (416 registered participants and vendors), many details had to be worked out. Kathy did this with an incredible spirit of initiative, cooperation and collaboration. She expertly reached across unit and department lines to fellow FM team members, other UNC Charlotte staff, and staff at other campuses to produce a successful and educational conference. Through Kathy's effort, our entire Facilities Management organization and UNC Charlotte as a whole were shown in a most positive and complimentary light. Thanks to her tireless efforts, attendees from across North Carolina and beyond gained insight into the many outstanding academic, research, community, and athletic programs that are so expertly supported by the day to day contributions of the entire Facilities Management Department. Kathy is an outstanding example of our FM vision of being "A Leader of the Excellence in Facilities Management".
- Nominated by: Brian Guns, Director of Housekeeping and Recycling; NCAPPA Director of Conference Planning

Brian Guns, Housekeeping and Recycling

Awards of Excellence



- Brian led the planning and execution for the NC APPA conference held March 7-8 at UNC Charlotte. This conference brought facilities professionals from all over North Carolina together for a two day event. Over 400 people from 18 different colleges and universities. He was responsible for organizing the entire conference from start to finish. In this role, he had to coordinate with a myriad of people at UNC Charlotte and at other universities across the State. This effort required coordination of transportation, food service, registration, vendor set up, education sessions, door prizes, and many other details. Brian handled all of this in an exemplary manner. The conference received many glowing reviews from participants and "raised the bar" for future APPA conferences. Brian's work received praise from facilities professionals across the State and brought outstanding recognition to the entire Facilities Management team.

- Nominated by: Philip M. Jones, Associate Vice Chancellor

David Smith, Zone 5

Awards of Excellence



- On March 7th and 8th, 2012, Facilities Management hosted the 2012 Annual Conference of the North Carolina Association of Higher Education Facilities Officers (NCAPPA). The main venue for the conference was the Student Union with break-out sessions in the College of Health and Human Services Building. The first day concluded with a 45 minute windshield tour of campus and a walking tour of information and display stations at the EPIC building, Grigg Hall, and Kulwicki Motorsports Laboratory. The night was wrapped up with a reception at the New Motorsports Research Lab.
- Planning started in the late summer of 2010 when several members of this team joined forces with the Facilities team at NC State University and the NCAPPA Board to assist with the 2011 conference at NC State. As the team assisted with the 2011 conference, David shadowed Jimmy Wright, Chairman of Vendor Relations. David learned all about setting up a vendor hall and dealing with vendor relations for a conference. David used what he learned at the 2011 conference to take the lead in creating a workable layout for our vendor hall, assign vendors to their booths, sending official notifications and instructions to vendors, and coordinating vendor hall set up and material deliveries with the staff at the Student Union. Of the 416 registered attendees, 134 of them were vendors. David did an excellent job of making sure our vendors got what they needed and had a positive experience.
- Through David's effort, our entire Facilities Management organization and UNC Charlotte as a whole were shown in a most positive and complimentary light. Thanks to his efforts, vendors from across North Carolina and beyond were able to meet with facilities professionals and show off new and innovative products and services. David is a great example of our FM vision of being "A Leader of the Excellence in Facilities Management".
- Nominated by: Brian Guns, Director of Housekeeping and Recycling; NCAPPA Director of Conference Planning

Award for Excellence - Team



- *John Renwick and John Morris (retired)*
- I wanted to let you know how much I appreciated the hard work done by John Renwick in helping us get the Friday Building "spick and span" for the AACSB Recertification Meetings, John Renwick went above and beyond the call of duty in replacing/repairing the ceiling tiles on the 2nd and 3rd floors in addition to painting cove base and making other quick repairs to many areas in the building. John Morris (whom I refer to as the "Painting Fool") was diligent in getting many walls and trim work complete in addition to patching several holes, moving furniture and hanging pictures. Both were faced with many challenges - mainly time to get the projects completed - but both were able to soldier through and all was well in the end, plus they never lost their sense of humor. we are fortunate to have the knowledge, skill and ability of both of these gentlemen. It is a pleasure to work on projects with both of them.
- Nominated by: Deon Ritchie, Belk College - Dean's Office

Award for Excellence - Team



- *Kenny Leazer - Renovations, Robert Whisnant - Renovations, Jim Krupa - Renovations, Robert Gray - Renovations, Bill Adams - Renovations, John Renwick - Z-5, Chris Shores - Z-5, Ron Hobson - Z-6, Tony Williams - Z-6, James Williams - Z-6, Gary Edwards - Grounds, Chip Lawrence - Grounds, Tom Eudy - Grounds, Randy Walters - Grounds, Dan Barrier - Grounds, Lanny Caudle - Grounds*
- Grounds greatly needed to have a canopy over the Slag & Screenings in the Compound. The decision was made to perform this in-house. Kenny Leazer took up the challenge. Kenny became the "Engineer" for the project. Numerous individuals from the Area B shops & Grounds assisted with the project. With the efforts of Kenny and everyone else the University saved a few thousand dollars on the project. Excess roofing that was saved from the Duke Hall project was used for the roof & sides - saving a great deal. This project was performed in some unfavorable weather as well. Finally, Dan & Lanny came up with a system to have heavy duty tarps to be used with a pulley system to "engineer" the front cover / entrance - to complete the project. Many Thanks to all for their efforts!
- Nominated by: Joey Cochran, Grounds and Art Sutherland, FO Area B

Award for Excellence - Team



- *Bobby Robinson, Automotive, Dan Barrier, Grounds, and Lanny Caudle, Grounds*
- Dan & Lanny used their best "MacGyver" skills and built a leaf collection unit that was badly needed by the Department. Instead of buying a very expensive unit. The department bought a lift trailer and Dan & Lanny built the metal removable sides, rear swing panel and engineered a canopy. This has saved a great deal of time and energy & has allowed Grounds to start a Composting program.
- Bobby finished the project by providing a "Very Professional Spray Paint Job". By using all of their skills they were able to save the University \$14,000. Special Thanks to Chris McKinney - who formed / bent metal conduit for Lanny to weld for the canopy.
- Nominated by: Joey Cochran, Grounds

Award for Excellence - Team

- *Jack Hartsell, Sammy Moore, David Weimer, Richard Carpenter, Arnold Vanhoy, Armando Vazquez-Montalvo, Mike Jones, Calvin Buchanan, Eric Walcott, Tim Overcash, Mike Camp, Steve Reis, John Garst, Pete Crainshaw, Joe Coleman, Tim Smith, Tom Guenther, James Williams, Tony Williams, Joey Johnson, Greg Barnes, Mark Neel, Darrell Morgan, Robert Whisnant, D. J. True, James Mechum, Willie Clark, Chip Lawrence, Jerome Steele (retired), Frank Milone, Lance Anderson, David Smith, Roger Alston, and Stanley Trulove*



- Since beginning this new Zone 4 (Oct. 4th. 2011) we have found the need to ask for help from all the people listed in this team award. Our Zone consists of 4 employees and 1 supervisor. As you can see from this list, it requires a lot more employees to get the needs of our customers accomplished. We have asked all of these people at one time or another to take care of a work request by themselves or by helping alongside us to complete a job. Not once has anyone ever said “no”, even though they have had work to do in their own zones.

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Award for Excellence - Team



- On more than one occasion we have asked for help after hours and on weekends. These challenges were handled with urgency and care. This team truly exhibits the meaning of the term “Team Work”. As you can see there are no bearers between zones. I would also like to thank the employees of the new Zone 4 for their hard work and dedication in making this zone successful. These guys have been placed into this new zone and have teamed together to provide quick and accurate response on work requests. There are a lot of emergency work request that have to be taken care of right away. These guys have dropped what they are doing, taken care of the emergency, and then returned back to the job they were originally working on. They have also been asked to go and pick up parts from supply houses in order to expedite the work request. This small group of guys also knows the meaning of “Team Work”.

- Special thanks to the supervisors on this list for their assistance in allowing their employees to help our new Zone 4 become a successful unit in the eyes of our customers. We have received many letters of thanks from our customers expressing just how happy they are with the lines of communication and the urgency they see in our techs to completing work request effectively. We will continue to strive to exceed the expectations of our customers. By having the support from all these zones I know this is possible. Thanks again to all of those on this team.

- Nominated by: Paul Taylor, Facilities Operations Zone 4

Individuals & Teams

Who Received Applause Cards

Individuals

- Bobby Robinson, Automotive (2 submissions)

Teams

- Dr. Hillary Inyang Office Clean Out*
Henry Bennett, Tonya Day, Dot Munson, Annette Miller, Luis Alvarado, Pat Smith, Bill Cavelli (Recycling)
- Student Health Center Renovation*
Ron Hobson, James Williams, and Tony Williams (Zone 6)

You Deserve A
Round of Applause



Second & Third Shift ~ April 26, 2012



UNC CHARLOTTE