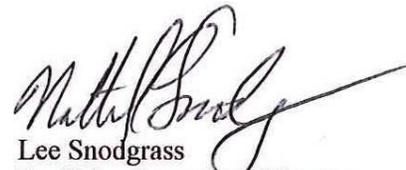




**Facilities Operations
Policy Statement
OP-3
Access to Facilities Restricted by Gender**

1. Supervisors shall make every attempt to assign the appropriate gender to gender restricted facilities. In situations when not possible, Supervisors will assign a minimum of two employees (one worker and one to control access) to accomplish the work order.
2. Employees that are assigned work in a gender specific area shall request the assistance of a nearby University staff member of the appropriate gender to check the facility and report that it is unoccupied.
3. Any employee assigned to control facility access will not leave their assigned area until all employees are clear of the gender restricted facility.
4. This may seem burdensome, but there are members of the opposite gender who cannot hear and cannot speak who would not be able to acknowledge their presence in response to an audible announcement.


Lee Snodgrass
Facilities Operations Director