ADDENDUM #1
Architecture Unlimited, PLLC
Jeff Sherer, Architect
2700 Rondeau Court
Matthews, NC 28105
704-451-7436
jshererarchitect@gmail.com

January 29, 2018
UNC Charlotte – Baseball Indoor Training Facility
Charlotte, NC

A. This Addendum shall be considered part of the bid documents for the above-mentioned project as though it had been issued at the same time and shall be incorporated integrally therewith. Where provisions of the following supplementary data differ from those of the original bid documents, this Addendum shall govern and take precedence.

B. Bidders are hereby notified that they shall make any necessary adjustments in their bids as a result of this Addendum. It will be construed that each bidder’s proposal is submitted with full knowledge of all modifications and supplemental data specified herein.

The bid documents are modified and clarified, as follows:

A. UNC-Charlotte Baseball Indoor Training Facility Pre-Bid Meeting Minutes

1. See attached Sign In Sheet
2. Introductions
3. Overall Project Scope: The project involves the construction of a new 6,264 SF One-story facility within the current bullpen area of The Robert and Marium Hayes Stadium Baseball Complex. The exterior is 12” CMU with brick veneer. The roof is pre-manufactured wood trusses with options for shingles or a metal roof system.
4. Documents: The Plans and Specifications are available by contacting Jeff Sherer of Architecture Unlimited at 704-451-7436 and/or by email at jshererarchitect@gmail.com
5. Bid Date: The bid date is on February 15, 2018 from 2 pm – 4 pm in Room 210A of the Cone University Center
6. Form of Proposal: See 00 40 10 of the specifications. Project is to be bid single prime. Nine alternates are included in the form with 7-9 being preferred
7. Minority Business Participation Requirements are included in the form for your use. Dorothy Vick is to present the Guidelines for selection of Minority Business Participation.
   Note: The information is posted on the university website and included in Addendum #1
8. Schedule: See 00 73 00 Article 23: 150 Consecutive colander days from the Notice-To-Proceed
9. Bonds: The requirement to provide Bonds for Bid, Performance and Payment are to be included per specification requirements
10. Liquidated Damages are $500 per Calendar Day
11. Owner Provided Items: None
12. An addendum will be prepared to include minutes of the pre-Bid meeting along with any questions that might arise from the bidding process.
13. Any bidding questions shall be in writing to Jeff Sherer at the email address listed above. No questions will be answered unless in writing and in turn will be included in an addendum. Do not contact engineers directly without prior authorization.

14. Safety: See Part 2: 00 73 00 2.1A and B. Refer to http://safety.uncc.edu/contractors

15. Construction Meetings: Weekly meetings are to be held on-site. Meetings are to assist in coordination of the project and to review the progress schedule. Engineers and other representatives will be available as needed.

16. Material Testing: By Owner

17. Site Walk-Through

18. Questions

END OF PREBID MEETING

B. Revised Drawings:

1. The contractor trailer, parking and lay-down area will be in the grassed area adjacent to the emergency drive across from the project site. The area (approximately 50'x100') is to be put back into original condition per D1 below. The area is to have temporary fencing on two sides (the existing fencing is on the other two sides)

2. See Updated Drawings E0.1, E0.3, E1.0, E2.1 and M1.1

C. Revised Specifications:

1. Notice To Bidders: Revise as follows:
   General Contractors submitting bids on this project must have license classification for Intermediate

D. General Items:

1. There are irrigation lines on the hill across the emergency drive from the project site. The Owner is to turn off system. The GC is responsible to repair any damaged lines that might occur during construction. The grass in that area is to be replaced as necessary to match existing

2. The Notice to Proceed will be dated the same as the Pre-Construction Conference

3. For site access please contact Nic at nryan5@uncc.edu

4. For scheduling purposes the coach has agreed to allow construction to take place during practices and games

5. The batting cage poles to be removed, cleaned and returned to the owner are as follows: 9" diameter black poles with 5' deep x 30" diameter concrete footings

End of Addendum #1

Sincerely,

Architecture Unlimited

[Signature]

Jeff Sherer
# SIGN-IN SHEET

**Architecture Unlimited, PLLC**
Jeff Sherer, Architect  
2700 Rondeau Court  
Matthews, NC 28105  
704-451-7436  
jshererarchitect@gmail.com

January 23, 2018  
RE: UNC-Charlotte Baseball Indoor Training Facility Pre-Bid Meeting

<table>
<thead>
<tr>
<th>Name</th>
<th>Company</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Jeff Sherer</td>
<td>Architecture Unlimited</td>
<td>704-451-7436</td>
<td><a href="mailto:jshererarchitect@gmail.com">jshererarchitect@gmail.com</a></td>
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<td>Dorothy Vick</td>
<td>UNC Charlotte</td>
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<tr>
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<td>704-687-0593</td>
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<tr>
<td>Ken Bell</td>
<td>I.L. Long</td>
<td>336-661-1087</td>
<td><a href="mailto:kbell@illong.com">kbell@illong.com</a></td>
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<tr>
<td>Derek Lanning</td>
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<td>Stew Meachum</td>
<td>MVMomentum</td>
<td>704-672-6033</td>
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<td>Dennis J. Luperi</td>
<td>UNCC</td>
<td>704-687-0594</td>
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</tr>
<tr>
<td>Bret Estridge</td>
<td>Wharton-Smith</td>
<td>704-519-7043</td>
<td><a href="mailto:bestridge@wharton.smith.com">bestridge@wharton.smith.com</a></td>
</tr>
<tr>
<td>Mike Robinson</td>
<td>Hostetter &amp; Sons</td>
<td>704-898-6325</td>
<td><a href="mailto:frank@hostetterandson.com">frank@hostetterandson.com</a></td>
</tr>
<tr>
<td>Tony Polk</td>
<td>Bates &amp; Cook</td>
<td>704-575-9109</td>
<td><a href="mailto:tpolks@batescook.com">tpolks@batescook.com</a></td>
</tr>
<tr>
<td>Chris Hoover</td>
<td>W.C. Construction Co.</td>
<td>336-721-3420</td>
<td><a href="mailto:chris@wconstruction.co.com">chris@wconstruction.co.com</a></td>
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<tr>
<td>Jack Craft</td>
<td>Shiel Sexton</td>
<td>704-679-4088</td>
<td>jcraft@shiel Sexton.com</td>
</tr>
<tr>
<td>Philip Gerigk</td>
<td>Newton Construction</td>
<td>704-909-9055</td>
<td><a href="mailto:pgeiger@newtonconstruction.com">pgeiger@newtonconstruction.com</a></td>
</tr>
<tr>
<td>Paul Newton</td>
<td>Newton Construction</td>
<td>704-426-9988</td>
<td><a href="mailto:pnewton@newtonconstruction.com">pnewton@newtonconstruction.com</a></td>
</tr>
</tbody>
</table>
# SIGN-IN SHEET

**Architecture Unlimited, PLLC**  
Jeff Sherer, Architect  
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January 23, 2018  
RE: UNC-Charlotte Baseball Indoor Training Facility Pre-Bid Meeting

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<tr>
<th>Name</th>
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<th>Email</th>
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</thead>
<tbody>
<tr>
<td>David Hurni</td>
<td>Baseball Care</td>
<td>704-790-4003</td>
<td><a href="mailto:dhurni@baseballcare.com">dhurni@baseballcare.com</a></td>
</tr>
<tr>
<td>Nic Ryan</td>
<td>Athletics</td>
<td>771-232-6286</td>
<td><a href="mailto:nicryan@unc.edu">nicryan@unc.edu</a></td>
</tr>
</tbody>
</table>
UNC Charlotte  
“Good Faith Effort” Requirements  
Baseball Indoor Facility

This information is provided as a guide for firms who may be new to UNC Charlotte and may not be familiar with our expectations regarding minority business participation on University Managed Projects (UMP) projects. Bidders should be familiar with the Guidelines for Recruitment & Selection of Minority Businesses for Participation In University of North Carolina Construction Contracts.

Identification of HUB Certified/Minority Business Participation form — Only list minority firms that you will use as construction subcontractors, vendors, suppliers or professional service providers on this project. The bidder cannot list himself on this form as he cannot subcontract to himself. Note: This form should be submitted with your bid, even if left blank.

Affidavit A – Listing of Good Faith Efforts — the bidder is certifying that he has made a good faith effort to comply under those areas checked on the form. Do not check a Good Faith Effort item unless you can provide the following:

1. Contacting minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor or available on State or local government maintained lists at least 10 days before the bid or proposal date and notifying them of the nature and scope of the work to be performed.
   Example: Copies of written (email or faxed) notification to minority businesses and copies of quotes/proposals received for work solicited to minority businesses. Notification should include, at a minimum, project location, location where plans and specifications may be obtained or viewed, trade or scopes of work for which subcontracts are being solicited, contact person within the prime contractor organization.

   Be sure to maintain a telephone log to confirm that minority firms received your Invitation For Bid (IFB). The log should contain the date contacted, telephone number, and name of the individual representing the minority firm who acknowledged receipt of your IFB. Also maintain a telephone log to confirm that minority firms acknowledged a “bid/no bid” to your IFB. The log should contain the date contacted, telephone number, and name of the individual representing the minority firm who acknowledged “bid/no bid” to your IFB.

2. Making the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bid or proposals are due.
   Copies of written (email or faxed) notification to minority businesses should include, at a minimum, project location, location where plans and specifications may be obtained or viewed, trade or scopes of work for which subcontracts are being solicited, contact person within the prime contractor organization.

3. Breaking down or combining elements of work into economically feasible units to facilitate minority participation.
   Document steps taken to segment elements of work into economically feasible units to meet minority business availability. Identify sub-contractors/suppliers/consultants and scope of work involved in segmenting.

   Be sure that you are soliciting quotes from at least three (3) minority firms in scopes of work that typically have adequate numbers of minority firms available that can perform the work required (hauling, concrete, flooring, masonry, painting, electrical suppliers, etc.). Do not solicit quotes from minority firms in those scopes of work that typically do not have minority firms available that can perform the work required (elevators, fire suppression systems, roofing, etc.). If there are minority firms that you typically use on your projects then by all means, feel free to use them, if you are sure you are receiving reasonable pricing and quality work.

4. Working with minority trade, community or contractor organization identified by the Office for Historically Underutilized Businesses (HUB) and included in the bid documents that provide assistance in recruitment of minority businesses. Note: Minority plan rooms are not applicable.
   Provide a copy of meeting minutes between prime contractor and minority trade, community or contractor organization. At minimum the following topics should be discussed/reviewed during the meeting: project location; location where plans and specifications may be obtained or viewed; trade or scopes of work for which subcontracts are being solicited; bonding requirements; insurance requirements; prime contractor’s contact person; minority trade, community or contractor organization contact person; strategies to segment elements of the work into economically feasible units to meet minority business availability; strategies to increase minority business utilization through joint ventures and/or partnerships; notification that the meeting will be counted toward the contractor’s good faith effort.

   Maintain a copy of the request, and have the date, telephone number and name of the individual who acknowledged receipt of your request and information regarding any/all assistance provided by the organization.

5. Attending any pre-bid meetings scheduled by the public owner.
   Attendance will be verified by conference sign-in sheet.

6. Providing assistance in getting required bonding or insurance or providing alternatives to bonding or insurance for subcontractors.
Have documentation describing the type of assistance provided or offered to minority businesses. Provide names and contacts of minority businesses to which assistance was offered and names of the contact person of bonding companies or financial institutions offering assistance. Be sure to mention that assistance with bonding and/or insurance will be provided in your IFB.

7. Negotiating in good faith with interested minority businesses and not rejecting them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.

   Document number of bids received from minority businesses in the trade or scopes of work for which subcontracts are being solicited, the number of minority businesses that submitted low bids or proposals, the number of minority businesses the bidder has offered to negotiate prices or services, and the number of minority businesses the bidder has agreed to utilize on the project, outline steps taken.

8. Providing assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required or assisting minority businesses in obtaining the same unit pricing with the bidders supplier.

   Document names, addresses and telephone numbers of minority businesses to which assistance was offered, outline steps taken. Give dates assistance was offered and document outcome. Be sure to mention that assistance with equipment, loan capital, lines of credit or joint pay agreements to secure loans, supplies, or letters of credit will be provided in your IFB.

9. Negotiating joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.

   Provide a copy of joint venture or partnership arrangements between bidder and minority businesses.

10. Providing quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

    Provide a copy of quick pay agreements and/or policies and document the number of minority businesses that will utilize the quick pay agreement. Provide a copy of the quick pay agreement between bidder and minority businesses. Be sure to mention that quick pay agreements will be provided to assist contractors with cash-flow demands in your IFB.

Note: Referencing the Good Faith Efforts listed above in your IFB is not enough. You must be able to document your efforts.

**Affidavit B – Intent to Perform Contract with Own Workforce** – In making this certification the bidder is stating that he does not customarily subcontract elements of this type project and normally performs and has the capability to perform and will perform all elements of the work on this project with his own current workforce. The bidder agrees to make a Good Faith Effort to utilize minority suppliers where possible. "Self-performing" means the contractor has all equipment, personnel and supplies on hand to perform the contract. If the contractor needs to purchase supplies or rent equipment and operators to perform the work, then the contractor is not self-performing and should make efforts to purchase supplies or equipment, or temporary labor from minority firms. Note: No other Affidavits are required if the Bidder meets this criteria.

**Affidavit C – Portion of the Work to be Performed by HUB Certified/Minority Businesses** – This form is to be submitted only by the apparent lowest responsible, responsive bidder with equal to or greater than 10% minority participation.

**Affidavit D – Good Faith Efforts** – This form is to be submitted only by the apparent lowest responsible, responsive bidder with less than 10% minority participation along with their backup documentation.

Minority-owned Pre-qualified Bidders – must also meet the minority participation goals set for the project. Work performed by the minority-owned pre-qualified bidder will be counted towards the minority participation goal only if the minority contractor is self-performing and submitted Affidavit B.

**Certification Requirements** – Ensure the minority firms you contact for subcontracting opportunities are listed in the Statewide Uniform Certification (SVUC) Vendor database as only firms listed in the SVUC Vendor database, at the time of contract award, will be counted towards the minority participation goal for this project. Go to [http://www.doa.nc.gov/hub/searchhub.aspx](http://www.doa.nc.gov/hub/searchhub.aspx) for access to the SVUC Vendor database.

**Assistance:**

Email (Email Subject: UNC Charlotte Baseball Indoor Facility) the UNC Charlotte HUB Coordinator, Dorothy Vick (dilvick@uncc.edu) no later than 12:00 Noon, Tuesday, January 30, 2018 for the following:

1. Assistance in finding certified minority firms who have worked on UNC Charlotte projects and who can perform the scopes of work (site work, concrete, electrical, etc.) you are seeking, and/or

2. A list of minority trade, community or contractor organizations identified by the Office for Historically Underutilized Businesses that provide assistance in recruitment of minority businesses.
# LIGHT FIXTURE SCHEDULE

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**LIGHTING FIXTURE SCHEDULE NOTES:**

1. LIGHT FIXTURES BASED ON COMPETITIVE BIDS/ESTIMATES/NOTES. ALL ELECTRICAL FIXTURES TO BE DESIGNED EXCEPT AS SPECIFIED. ALL FLUORESCENT FIXTURES TO BE ELECTRONIC AS SPECIFIED. SUBMITTAL SHEET TO BE SUMMARIZED WITH FIXTURE SUBMITTAL. FLUORESCENT LAMP AND BALLAST OR LAMPS MUST BE PROPERLY SELECTED AND QUALITY BRANDED. AS PART OF THIS OUTSOURCE INTEREST, THE BEST WAS TO BE TAKEN TO COMPARE. THIS INCLUDES EMERGENCY LIGHTS.

2. ALL SIZES OF LAMPS MAY NOT BE EXACTLY MATCHED TO LAMPS SHOWN ON DRAWING. THIS IS TO ALLOW FOR RECIRCULATION OR SUBSTITUTE OF EQUIPMENT ON HAND.

3. ALL LAMPS MUST BE Mad IN THE SAME CONDITION.

4. ALL METAL HOUSINGS ARE TO BE BLACK OR BLACK AND ALUMINUM.

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7. ALL LAMPS MUST BE Mad IN THE SAME CONDITION.

8. ALL METAL HOUSINGS ARE TO BE BLACK OR BLACK AND ALUMINUM.
### FLOOR PLAN - POWER

#### Fan Schedule

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#### Infrared Radiant Heater Schedule

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OPTIMA #: 17-0298

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