BES Re-organization

Continuous Improvement measures within Building Environmental Services (BES)

Customer Meeting: Colvard Zone
Wednesday, March 4, 2015 | 1:30 pm
BES & Recycling Mission

Building Environmental Services & Recycling cares for UNC Charlotte’s built environment to provide a safe and healthy campus. We achieve this by routinely cleaning, recycling, and conserving University resources.

Customer Meeting: Colvard Zone
BES Re-org

Implementation began this week

- On March 1, 2015, BES implemented a new Organizational Structure, new Zones, new Shift Hours, and new Geographical assignments for the whole unit

Customer Meeting: Colvard Zone
Your BES Colvard Zone Contact

James Revis
BES Colvard Zone Supervisor

Office: Colvard, Room 1058
Phone: 704-687-1369
Email: jrevis@uncc.edu
Monday - Friday (8:00 am - 5:00 pm)

Bissell House
Colvard Building
Foundation Building
Harris Alumni Center
Memorial Hall
Music Annex (Band)
Niner House
Robinson Hall
Rowe Arts Building
RUP 4

James is the primary point of contact for all BES cleaning needs in the Colvard Zone. All BES cleaning and floor care work requests for Bissell, Colvard, Foundation, Harris Alumni Center, Memorial Hall, Music Annex (Band), Niner House, Robinson Hall, Rowe Arts, and RUP 4 route directly to James.

Customer Meeting: Colvard Zone
BES Re-org

Colvard Zone Contact: James Revis

- James Revis is currently the main BES contact for the Colvard Zone covering Bissell House, Colvard, Foundation, Harris Alumni Center, Memorial Hall, Music Annex (Band), Niner House, Robinson Hall, Rowe Arts and RUP 4

- Greg’s normal work hours are Monday – Friday 8:00 am – 5:00 pm

Customer Meeting: Colvard Zone
BES Re-org

Colvard Zone Contact: James Revis

- James is the current primary point of contact for all BES needs in the Colvard Zone

- All BES work requests for Bissell House, Colvard, Foundation, Harris Alumni Center, Memorial Hall, Music Annex (Band), Niner House, Robinson Hall, Rowe Arts and RUP 4 currently route directly to James

Customer Meeting: Colvard Zone
BES Re-org

Colvard Zone Contact: James Revis

- The Colvard Zone has two crews for general cleaning:

  **1st Shift:** Tuesday – Saturday (5:00 am – 2:00 pm)
  **2nd Shift:** Monday – Friday (1:00 pm – 10:00 pm)
BES Re-org

Colvard Zone Contact: James Revis

- James coordinates floor care with 3rd Shift Floor Crew Supervisor Bill Costello
- The Floor Crew works Sunday – Thursday (11:30 pm – 8:30 am)

Customer Meeting: Colvard Zone
BES Re-org

Colvard Zone Contact: James Revis

- The Floor Crew Supervisor, Bill Costello, will allow James to coordinate and forward Floor Crew work to his unit
- The Floor Crew Manager is Joe Scollo

Customer Meeting: Colvard Zone
New BES Geography (Zone Map)

BES & Recycling • Facilities Annex Nine • 9151 Cameron Blvd. Charlotte, NC • 704-687-6177

Legend
- BES Areas
- North Area
- South Area
- BES Zones
- Gragg Zone
- Colvard Zone
- EPIC Zone
- McIntry Zone
- Kennedy Zone
- Library Zone
- Clinical Zone
- CHHS Zone
- Woodward Zone
- Non-FM BES

BES Office Locations

<table>
<thead>
<tr>
<th>Number</th>
<th>Building Name</th>
<th>Room Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kennedy</td>
<td>112</td>
</tr>
<tr>
<td>4</td>
<td>Atkins</td>
<td>049</td>
</tr>
<tr>
<td>20</td>
<td>McIntry</td>
<td>012C</td>
</tr>
<tr>
<td>32</td>
<td>Colvard</td>
<td>105B</td>
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<tr>
<td>52</td>
<td>College of Education</td>
<td>11</td>
</tr>
<tr>
<td>55</td>
<td>Facilities Management &amp; Police</td>
<td>144, 145, 146</td>
</tr>
<tr>
<td>56</td>
<td>Woodward Hall</td>
<td>163A</td>
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<tr>
<td>59</td>
<td>Gragg Hall</td>
<td>2662</td>
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<tr>
<td>63</td>
<td>College of Health &amp; Human Services</td>
<td>002A</td>
</tr>
<tr>
<td>72</td>
<td>EPIC</td>
<td>1241, 1242</td>
</tr>
</tbody>
</table>

Map prepared by Andrew Fenske. Facilities Information Systems UNG Charlotte, Facilities Management

Updated 3/18/2014

North Area

South Area
BES Re-org

Benefits

- Flattens organizational structure
- Simplifies shift and zone structure
- Increases productivity by minimizing travel time
- Facilitates effective communication with customers
- Streamline processes and task delegation protocol
- Cost neutral to execute

Customer Meeting: Colvard Zone
BES Re-org

Colvard Zone

- You will receive a handout of the Colvard Zone contact information and the BES Zone Map
- Now the Colvard Zone Staff will introduce themselves and take any questions you may have

Customer Meeting: Colvard Zone
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BES Colvard Zone Supervisor

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